



MATLOCK IN BLOOM

Imperial Rooms, Imperial Road, Matlock,
Derbyshire, DE4 3NL
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NOTES FROM A MEETING HELD ON MONDAY 19 JULY 2010
AT 6PM IN THE SMALL HALL OF THE IMPERIAL ROOMS.

Present: Barry Hopkinson (Chair), Sue Burfoot, Tottie Holden, Sue Greatorex, Bill Quinlan, Cate Hopkinson, Ann Elliott, Martin Burfoot, Karen Jenkinson and Amanda Wilson

Apologies: Dorothy Rosser

	Action:
<p>FUNDRAISING</p> <ul style="list-style-type: none"> • SG reported that the coffee morning raised £305, they gave the school £50 and Caroline Newton (Head teacher) would like the coffee morning to go ahead every year. The total in the bank account is £476.07 and MB gave £22.50 from selling plants. • With funds raised from the coffee morning the committee would like to buy two heavy planters and place them outside the café in the park • A donation of £100 to go towards the carpet bedding scheme in Hall Leys Park – Girl Guides emblem 	
<p>WINNERS OF THE MATLOCK IN BLOOM COMPETITION</p> <ul style="list-style-type: none"> • SG supplied AW with the winners of the garden's competition • MB supplied AW with the winners of the allotment competition 	
<p>EAST MIDLANDS IN BLOOM JUDGING DAY</p> <ul style="list-style-type: none"> • BH & BQ showed the judger's around on the day • The judger's were impressed with Hall Leys Park and the different species at Kiln Park • Letter of thanks to be sent to Keith and Adam for showing the judger's the park and park staff at District Council for the parks cleanliness and maintenance 	AW

<p>OTHER PROJECTS AND POSSIBLE AREAS TO MAINTAIN</p> <ul style="list-style-type: none"> • Kate Hirst (Army Cadets) is waiting for written confirmation to start work on the land outside the Fire Station • Starting from next year the pubs category will be split into 2 category's outer town pubs and inner pubs/restaurants 	KH
<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • Pictures to be supplied for TH for Matlock Mercury, TH will write a report • AW to invite the Mayor of Matlock to the Matlock in Bloom Presentation Evening on Friday 10th September <p>EMIB Awards presentation at Northampton Guildhall – 15th September</p> <ul style="list-style-type: none"> • All committee members to let AW know by 30 July if they are interested in attending the EMIB Awards Presentation at Northampton Guildhall <p>Update from Minutes:</p> <ul style="list-style-type: none"> • BH would like to thank all the members of the committee for their part in the judging for this year's Matlock in Bloom 	
<p>Date of next meeting: Monday 20 September 2010 at 6pm Small Hall Imperial Rooms</p>	

Amanda Wilson

Amanda Wilson
Clerical Assistant

Matlock Town Council

Imperial Rooms, Imperial Road, Matlock, Derbyshire, DE4 3NL

STATEMENT OF ACCOUNTS

as at August 2010

	Last month	This month
RBS Current Account	£4,639.42	£2,669.64
RBS Special Interest Bearing Account	£283,130.35	£263,254.05
RBS Mayor's Account	£21.05	£10.15
Petty Cash	£200.00	£200.00
Debtors	£5,642.63	£2,585.35
Shares - Nominal Face Value	£223.30	£223.30
Stock in Hand	£293,856.75	£268,942.49

ACCOUNT TRANSFERS REQUIRED:

Special Interest
Bearing to Current
Account

	£15,000.00	£20,000.00
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INVOICES TO BE PAID

as at August 2010

Name	Total Due	Details	Minute Number	Order Number	Budget Account No:	Budget Heading	Cheque No:
PAID PRIOR TO THE MEETING:							
City Electricla Factors	£41.14	Light tubes for rooms	85/10	4681	6-1015	Imp Rms- General Maintenance	6069
Carada Surveys	£200.00	Pond Dipping@ Deneffields	59/10	4682	6-3034	Deneffields - Awards for All	6070
Platts Harris	£30.60	Stirmer head	85/10	4683	6-3002	Equipment & Maintenance of	6071
TO BE PAID:							
Peak Support	£117.50	WEEE disposal of 4 comp	85/10	4543	6-2005	Computer Cotracts	6072
Johnston Publishing	£392.12	Advert for the clerical job	219/10	4684	6-2017	Adverts in Press	6073
Greenham	£63.09	Janitorial Items	85/10	4671	6-1031	Janitorial Items	6074
Premier 1 UK	£1,025.33	Watering for June	424/08	4686	6-3041	Hanging Baskets	6075
Peak Support	£1,727.26	Support services to	85/10	4687	6-2005	Computer Cotracts	6076
Belper town Wind Band	£125.00	31.10.10	53/10	4688	6-4002	Events in the Park	6077
Audit Commission	£1,233.75	Band in the Park 27.06.10	85/10	4689	6-2001	Audit Costs	6078
Holymoorside Band	£190.00	Audit fee for 2010	53/10	4690	6-4002	Events in the Park	6079
E'on'	£49.56	Band in the Park 11.07.10	85/10	4691	6-1104	Xmas electricity Payments	6082
Midland Printers	£786.23	Xmas lights standing charge	337/09	4685	6-1040	Christmas Weekend	6083
WM Twigg	£3.16	Xmas posters/leaflets	85/10	4692	6-4001	Farmers Market	6085
		Cable ties for farmers' market					
Total:	<u>£5,984.74</u>						

APPENDIX 2

REGULAR PAYMENTS MADE IN PREVIOUS MONTH: July 2010

Staff Wages	£9,057.32	Monthly/Weekly wages	FR3-4	6-5001/2/3	Staff Costs	Autopay
Business Partner	£321.20	Monthly Van Lease	C30-2000	6-3063	Van Lease	Direct Debit
Inland Revenue/NI	£2,501.57	Monthly payment	FR3-4	2-5100	Employer's NIC	6052
DCC - Pensions	£3,137.95	Monthly payment	FR3-4	2-5200	Employers Pension Contributions	6051
Unison Subscriptions	£131.18	Quarterly payment	FR3-4	2-5300	Union fees	6053
Business Rates	£683.00	Monthly payment	FR3-4	6-1002	Business Rates	Direct Debit
Business Gas	£662.07	Quarterly payment	FR3-4	6-1021	Heating (gas)	Direct Debit
Sanisbury's Fuel Card	£160.00	Monthly payment	85/10	6-3061	Fuel	Direct Debit
Silktide	£58.75	Monthly payment	85/10	6-2005	Computer Contracts	Direct Debit
Powergen	£271.00	Monthly payment	FR3-4	6-1022	Lighting (electricity)	Direct Debit
Opus	£67.70	Monthly payment	60/10	6-2014	Telephone	Direct Debit
Total:	<u>£17,051.74</u>					



MATLOCK CIVIC ASSOCIATION

Secretary : Ken Parker, 5 Wishingstone Way, Matlock, Derbyshire DE4 5LU. Tel 01629 584323

Mrs Sue Smith
Clerk to Matlock Town Council

14 July 2010

Dear Mrs Smith

Proposed Tree and seat on Post Office frontage

I refer to my letters of 9 May and 26 May, to the Town Council's decision on 7 June, and to our telephone conversation today. I am writing to confirm the points we discussed.

Contacting the Post Office. I attach the plan received from Dave Brooks (DDDC) showing the proposed location of the tree. This is well clear of all known services in the area. You agreed to write to the Post Office seeking a variation to the Town Council's licence. If this could be done before you go on holiday it would be appreciated. As the tree is in broadly the same location as two of the planting boxes for which you already hold a licence, and as no services seem to be affected, we hope the Post Office agreement should be forthcoming. We hope that the tree can be planted at the same time as the other new town centre trees towards the end of the year.

Contacting gas, water, electricity, telephone etc services. Dave Brooks suggests we double check that no services are affected with the relevant utility companies. You said you have contacts and will do this.

Financing the tree and seat. As you will recall, the Civic Association has agreed to underwrite the costs of the tree and seat. The IMPRESS budget allows for six trees in Crown Square. However we understand that one of the tree locations has proved impossible due to the presence of services. I am therefore asking Dave Brooks if the tree in the Post Office frontage can be substituted for this cancelled Crown Square tree. This will also make the process of organising the tree planting much simpler for everyone as the work will be done by the same contractors. We hope DDDC will agree to a more ornamental tree at the Post Office than the Italian Alders being planted in Crown Square. If DDDC agree with this proposal then MCA will only need to finance the new seat around the tree. As this is intended to be Town Council property we would like to agree a design with you (see also below).

The re-use of the existing planting boxes. It seems to us that the new tree will look much better without planting boxes too close. We thought that just the planting box in the south-east corner of the site could be put back in its previous position. If the Town Council agree, this will mean new sites will need to be sought elsewhere in the town for the other two planting boxes. You said the Town Council will not be making a decision on the location of any of the planting boxes until after the paving is completed.

Design of the seat and re-locating the interpretation plaque. Our original idea was a circular seat around the tree echoing the circular tree grille. You explained that it is now intended to have square tree grilles in Crown Square so it would seem appropriate to use the same square grille design for the Post Office frontage. In this case perhaps the fitted seat around the tree should also have a square outline. This would also allow one of the four sides to more easily incorporate the Town Council's interpretive plaque. As the seat will be Town Council property perhaps you would like to research possible designs and explore how the plaque can be accommodated. MCA would be happy to help. We will of course underwrite the costs so we will need to agree the design and the costs with you.

Please could you confirm your agreement to the above points?

Yours sincerely

Ken Parker

Copy for Dave Brooks DDDC

MCA761

CLERKS REPORT

