



Mayor 2011-2012
Councillor Barry Hopkinson
01629 583562

Imperial Rooms
Imperial Road
Matlock
Derbyshire DE4 3NL

Telephone 01629 583042
Email townclerk@matlock.gov.uk
Website www.matlock.gov.uk



Town Clerk
Susan Smith

Minutes of a meeting of Matlock Town Council held on Monday 7 November 2011 at 7.00 pm in the Imperial Rooms.

Present: Cllr B Hopkinson, in the Chair
Councillors: Mrs S Burfoot, D Barker, P Wildgoose, G Stevens, Mrs A Elliott, C Woodward, D Jones, S Flitter

Also Present: Julia Rodgerson and Nick Frame (Matlock Mercury)
PCSO Laura Coxhead

In Attendance: Susan Smith (Town Clerk)

375/11 APOLOGIES

Cllrs B Tipping and S Cowley (personal commitments)

376/11 VARIATION OF ORDER OF BUSINESS - None

377/11 DECLARATIONS OF INTEREST

District Councillors G Stevens, S Flitter, Mrs A Elliott and Mrs S Burfoot individually made the following declaration:

"I will participate on the basis that this is a preliminary view only. At the District Council I will consider the matter afresh, taking account of all evidence available at that time".

The meeting was adjourned to allow members of the public to speak.

378/11 a) PUBLIC SPEAKING - None

b) POLICE MATTERS

NAME:	QUESTION OR COMMENT	ACTION TAKEN:
Cllrs S Burfoot S Flitter and D Barker	Serious concerns over the parking situation at Wellington Street/Rutland Street junction.	PCSO Coxhead would report the issue to the SNT Sgt.
Cllr C Woodward	Stoney Way / Knowleston Place parking had been raised on several occasions by a member of the public. Could any action be taken?	
Cllr S Flitter	Vehicle parking is also an issue on Lime Tree Road corner by the Post Office	
Cllr G Stevens	Damage to traffic island Crown Square – It was understood that the matter had been reported to both DDDC and DCC	PCSO Coxhead stated that there was CCTV on the junction which could be viewed to identify those responsible.

c) REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST - NONE

The meeting was re-opened.

379/11 MAYOR'S ANNOUNCEMENTS

17 October 2011 Lord Lieutenant's Cadets – Presentation of Badges, Sinfin, Derby
 21 October 2011 Official Opening of Arc Leisure, Matlock (Deputy Mayor also attended)
 23 October 2011 Wirksworth Civic Service
 27 October 2011 Denefields Halloween Event, Hurst Farm Social Club, Matlock

PLANNING

380/11 TO CONSIDER PLANNING APPLICATIONS RECEIVED

Planning applications are usually delegated to the Clerk who consults ward members prior to sending representations to Derbyshire Dales District Council. Applications below are those that, after consultation, ward members felt required additional discussion by Council prior to a decision being reached.

Resolved: that the under-mentioned comments on the following application should be submitted to the District Council

NO:	APPLICATION NO:	DESCRIPTION AND DETAILS	COMMENT
04	11/00742/OUT	Residential development (outline) at Land Off Moorcroft Chesterfield Road	Objection – see below
<ul style="list-style-type: none"> • Building on greenbelt – the development is not in the settlement framework boundary of Matlock. • Overdevelopment of the site - number properties on this site is deemed to be far too excessive and will not be in keeping with properties already there. <p><i>Several letters of representation had been received and it was understood that Derbyshire Dales District Council have copies. All their points are relevant and were taken into consideration.</i></p>			

Delegated decisions made by this Council are displayed on the noticeboard and on the website (www.matlock.gov.uk)

MINUTES

381/11 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of Matlock Town Council held on Monday 17 October 2011

The Chair to sign the minutes of the last meeting

Resolved: that the minutes of the meeting of Matlock Town Council held on Monday 17 October 2011 be approved and signed by the Chair.

382/11 TO RECEIVE THE UNAPPROVED NOTES OF THE MATLOCK IN BLOOM MEETING HELD ON MONDAY 17 OCTOBER 2011- *appendix 1*

Resolved that the unapproved notes of the Matlock in Bloom meeting held on Monday 17 October 2011 be received.

FINANCE

383/11 TO APPROVE THE MONTHLY STATEMENT FOR OCTOBER 2011: (Bank balances and Invoices due for payment) – *appendix 2*

Resolved that the monthly statement for October 2011 (Bank balances and Invoices due for payment) be approved.

(Cllr Flitter asked that it be explored as to whether the cost of an advert for the Farmers' Market could include an editorial with each advert to provide better value for money. It was suggested that the editorial could feature a different Farmers' Market trader each month)

384/11 WORKS TO WISHINGSTONE WAY TREES – appendix 3

To consider quotations received

(Account: Cost Code 33

Budget remaining as at 31/10/11: £1,221.70

Powers used: Highways Act 1980, ss.43 and 50 – Local Government Act 1972 s.111

Highways Act 1980, ss 43 and 50 – Highways Act 1980, s.96)

Resolved that Derwent Treescapes be appointed to fell the trees at Wishingstone Way at a cost of £285.00 (excluding vat).

385/11 SOUND PROOFING – appendix 4

Following further issues with regards to noise at the Imperial Rooms, the Clerk has given authority for the sound proofing of the doors to be completed in house. It is expected that the cost of the work will be £202.00

(Account: Cost Code 12

Budget remaining as at 31/10/11: £3033.73

Powers used: Local Government (Miscellaneous Provision) Act 1976 s.19

Local Government Act 1972 s.144

Local Government Act 1972 s.133)

Resolved that the Clerks action be ratified

386/11 CHRISTMAS LIGHTS – appendix 5

Update as to their condition following meetings with both Christmas Light contractors.

(Account: Cost Code 40

Budget remaining as at 31/10/11: £16,005.10 (of which £4,500 for contingencies)

Powers used: Local Government Act 1972, s.144)

The Clerk explained that both contractors had reported back with the condition of the lights. One contractor had advised that new regulations were to take effect next year and it would be prudent to use the existing festoons this year with a view to replacing them next. The other contractor had reported that the snow damage to the band stand lights was not as bad as at first feared and would be repairable. A quotation had been received for new lights to the Park Head.

Resolved:

- **That inquiries are made as to what impact the new regulations would have on the lights next year and as to what they are.**
- **That the quotation for work to the tree at Park Head at a cost of £1,500 plus vat, be approved.**
- **That enquiries are made as to how long the new lights could be expected to last and as to what the future costs mentioned on the quote could be expected to be.**

GENERAL ITEMS

Cllr Flitter declared a personal interest in the following item, as a DCC member.

387/11 MATLOCK TOWN COUNCIL WINTER SERVICES – appendix 6

Review of the Town Council's current arrangements for the provision of grit bins and their upkeep and evaluation of funds to place in the budget for 2012-13

Current arrangements with regards to the filling and supply of grit bins by the Town Council and the response received from Derbyshire County Council, stating that last year's request for the provision of 7 additional grit bins within the town had not been successful, was reported.

Resolved that:

- a) the Clerk be given delegated authority to ensure that the Town Council owned grit bins are filled up to 4 times each winter, depending on weather conditions, at a cost of approximately £100 for the 11 bins, each fill.
- b) Grit was to be purchased from Salisbury and Wood and installed in house. Weather conditions would dictate when filling would take place safely.
- c) Those residents requesting grit bins last year, be informed of the situation. It was confirmed that the Town Council would still be following their existing policy for the supply of grit bins.
- d) The Town Council's 'Gritting policy' is to be amended, taking account of the above.

Cllr Ann Elliott declared a personal interest in the following item.

388/11 STORAGE – appendix 7

To consider the following issues:

- a) After an inspection of the premises, Denefields Rangers have been asked to move their equipment from the store at Denefields Court.
- b) One of the cupboards at the rear of the Imperial Rooms large hall should not now be used for storage, replacement storage needs to be found.
- c) The Matlock Town Council container at Dimple Road is full and will soon be in need of replacement.

Resolved that the Clerk contact Dales Housing exploring the possibility of using the warehouse at Hazel Grove which appears to be seldom used, for Town Council storage. No action is to be taken as to the suggestion for a cupboard in the foyer of the Imperial Rooms.

389/11 NALC LARGER COUNCILS' COMMITTEE (2011-13)

Applications/nominations for 4 directly elected positions on the Committee are invited. Deadline 17:00hrs, 17 November 2011. A ballot where the 4 positions will be filled will take place on 30 November 2011 at the NALC Larger Councils' Conference.

Resolved that no action be taken

CLERK'S REPORT**390/11 TO NOTE THE CLERK'S REPORT AND THE FOLLOWING:**

Documents can be inspected and enquiries made either prior to or immediately following a meeting. Members were asked to inform the office should they wish to attend any meeting or training session.

- a) **Survey of Independent Retailers in Ashbourne, Bakewell, Matlock and Wirksworth**
DDDC commissioned Roger Tym & Partners to undertake an assessment of local independent traders in the four main Towns. The report has been supplied electronically, but due to copyright issues cannot be reproduced without permission. Copy letter from DDDC contains measures that they intend to take within the Towns as a result of the assessment.
- b) **Community Conversation** – *events held by Derbyshire Dales District Council took place across the Derbyshire Dales in June and July this year. The report from the Matlock event can be read at www.derbyshiredales.gov.uk/communityconversations*

FORTHCOMING MEETINGS

<u>WHAT</u>	<u>WHERE</u>	<u>WHEN</u>	<u>NOTES:</u>
DDDC's Area Community Forum	<i>SOUTHERN</i> – Ashbourne Leisure Centre	7 November 2011	All start at 7pm Topics: DDDC's spending plans and priorities; DCC's Winter Service arrangements; Update on future of Ashbourne Fire Station (Ashbourne mtg only)
	<i>NORTHERN</i> - Agricultural Business Centre, Bakewell	15 November 2011	
	<i>CENTRAL</i> – Whitworth Centre, Darley Dale	28 November 2011	
AGM – DDCVS	Agricultural Business Centre, Bakewell	27 October 2011	10.00am (coffee from 9.30am)

Council members were also informed of the following event:

Developing and Growing Voluntary Youth Activities across Derbyshire	County Hall, Matlock	23 November 2011	5.30pm to 8.00pm Free event Deadline 09/11/11
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TRAINING SESSIONS:

<u>WHAT</u>	<u>WHERE</u>	<u>WHEN</u>	<u>NOTES:</u>
Law and Good Practice for Parish Councils	Swadlincote; Shirland and Darley Dale	Weds 23 Nov 2011	All start at 6.30pm (buffet tea at 6pm) Cost £15.00/delegate
		Weds 14 Dec 2011	
		Mon 20 Feb 2012	
Your Council - Minutes & Procedures	Little Eaton Village Hall	Mon 13 Feb 2012	6.30pm to 8.30pm (buffet tea at 6pm) Cost £15.00/delegate
Being a Good Councillor (includes Neighbourhood Planning)	Ashover Parish Hall	Thurs 19 Jan 2012	6.30pm to 8.30pm (buffet tea at 6pm) Cost £15.00/delegate

DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS

Circular 47	Audit Commission work tender; Funding; Internet Banking; Markham Value's Mining Heritage event; DCC Parish Liaison Forum meeting date
Circular 48	Data Transparency code of practice; Vacancies; Allotments Officers' Forum`
Circular 49	See above
Circular 50	Young Achievers Awards; Clerks Vacancies
Circular 51	RAD Oil Buying Scheme; Localism Bill, further update; Environment Agency Groundwater consultation
Circular 52	Clerks' Day 2012

CONSULTATIONS

<u>CONSULTATION</u>	<u>DEADLINE</u>
Local Government Pension Scheme – increase in employee pension contributions	6 January 2012

LETTERS RECEIVED

<u>ITEM</u>	<u>DATE</u>	<u>CORRESPONDENT</u>	<u>SUBJECT</u>
1	30/9/11	DDDC	Refuse Sacks on Crown Square
2	30/9/11	Acclaim	Annual Report

3	30/9/11	Derbyshire Police	Policing in Matlock
4	30/9/11	Highfields School	Response regarding Lumsdale Conservation Area
5	30/9/11	DVLCRP – Partnership	Minutes of AGM
6	30/9/11	DVLCRP – Mgmt Grp	Minutes of AGM
7	29/9/11	Unison	Notice of Industrial Action Ballot
8	29/9/11	Action for Market Towns	Neighbour Planning Symposium
9	28/9/11	DCC	Young Achievers Awards
10	4/10/11	DCC	Temporary road closure Lumsdale rd, Matlock 17 Oct to 16 December 2011.
11	4/10/11	Dales Housing	Acknowledgement of receipt of correspondence dated 28/9/11
12	4/10/11	Action for Market Towns	AMT Insight Newsletter
13	5/10/11	Timberline Dance	Noise in halls during bookings
14	6/10/11	Silktide	Changes to web hosting services
15	6/10/11	BinaryFold4	Changes to web hosting services
16	6/10/11	CCLA Investment Management Ltd	The Public Sector Deposit Fund
17	17/10/11	Darley Dale Town Council	Agenda for Council meeting to be held on 20/10/11 at 7pm
18	11/10/11	Nat Village Halls Forum	Renewal and AGM
19	26/10/11	Action for Market Towns	Convention 2011 presentations and hosting of 2012 event
20	27/10/11	Lee Tombs(Architect)Ltd	Copy letter to DDDC re Allotment toilet proposal.

Questions with regards to the Clerks Report

1. Wooden Planters in store

Cllr S Burfoot declared a personal interest

Cllr Burfoot enquired as to whether, in view of the time elapsed, Castle View School could now have the old wooden planters that were still in store. She was informed that the disposal of any Council property should be via a 'fair and open' procedure as had previously been stated. *(The Clerk had received no previous instruction from Council to work on this)*

Action: Corporate Committee to discuss a 'fair and open' procedure at their next meeting, reporting the outcome to Council.

2. **New Allotment land** (not on Clerks Report) - Cllr Jones enquired as to the current situation. The Clerk informed members that expressions of interest in land identified by Derbyshire County Council had been sent. No reply had yet been received. A letter had also been sent to Derbyshire Dales District Council enquiring as to whether they had any land available. No formal response to this had been received, however it was understood that no land was available.

The Clerks Report was Noted

The meeting closed at 8.40pm

S. C. Smith.

Susan Smith, Town Clerk

Chairman:

Date:

6

Susan Smith
Town Clerk, Matlock Town Council

Phone: 01629 583042
Fax: 01629 580174
Email: enquiries@matlock.gov.uk
Website: www.matlock.gov.uk

c/o Matlock Town Council
Imperial Rooms
Imperial Road
MATLOCK
Derbyshire DE4 3NL



MATLOCK IN BLOOM

NOTES FROM A MEETING HELD ON MONDAY 17 OCTOBER 2011
AT 6PM IN THE SMALL HALL OF THE IMPERIAL ROOMS.

Present: Martin Burfoot (Chair), Tottie Holden, Bill Quinlan, Sue Greatorex, Sue Burfoot, Susan Smith and Paul Jennings

Apologies: Cate Hopkinson, Barry Hopkinson, Anne Hall, Dorothy Rosser, Lyn Petch, Paddy Petch, Colin Woodward, Ann Elliott, and Francis Nutt

	Action:
<p>ACTION FOR MATLOCK IN BLOOM</p> <ul style="list-style-type: none"> • Presentation evening was felt to have worked well. The smaller hall used this year was felt to be more appropriate and it was suggested that we use the same hall in future years. • Discussion of potential ideas for 2012 include: <ul style="list-style-type: none"> Sensory Garden Princess Diana Memorial Garden Bank of the Derwent, removing trees obscuring views, improving planting on riverbank Overgrown area on Pope Carr Rd In addition, TH provided a sheet of suggestions (copy appended to these notes) <ul style="list-style-type: none"> Wheelbarrow competition - invite all youth groups to each plant up a wheel barrow. A separate note lists the number of issues touched upon during the discussion, not least of which is who within the committee would undertake all the work of organising the event. • RHS will provide wild flower seed (to cover 10m²) as part of the “in Bloom” and nationwide celebration of Queen’s Diamon Jubilee. Possible locations discussed for seeding included Fields at Asker Lane end of Baileys Tump and the verges and undeveloped green space around ARC. • It was decided that to enable a full discussion of where the focus for MiB will be next year a longer more informal get-together is needed. SG volunteered to host at her house and it will be held at 7pm on Wednesday 9th November. PJ to advise all committee members. 	<p>All Committee members</p>

<p>ACTION FOR THIS YEAR'S EAST MIDLANDS IN BLOOM</p> <p>A</p> <ul style="list-style-type: none"> • Long discussion regarding the feedback from EMiB. Focus on a number of areas flagged for improvement some of which were felt to have been covered either in the tour or the portfolio. <p>B</p> <ul style="list-style-type: none"> • Discussion on possible actions to improve next years entry, both portfolio and tour. <p>C</p> <ul style="list-style-type: none"> • There was a discussion regarding the divergence between the requirements of EMiB competition and the aims of MiB. This lead to a discussion on whether to step away from EMiB for a year to focus on MiB – there is a precedence for this as Stevenage stepped down from Anglia in Bloom. 	
<p>OTHER PROJECTS</p> <ul style="list-style-type: none"> • None 	
<p>ANY OTHER BUSINESS</p> <ul style="list-style-type: none"> • MB suggests that we contact Friends of Hall Leys Park, if it is still in existence, to establish links with MIB. • BQ will be unable to attend for upto 2 months from 2 November whilst he convalesces after an operation 	
<p>Date of next meeting: Monday 21 November at 6pm Small Hall Imperial Rooms</p>	

Paul Jennings
Paul Jennings, Administration Assistant



INVOICES - as at November 2011



Name	Total Due	Details	Minute Number	Budget Account	Budget Heading	Cheque No:
PAID IN ADVANCE OF MEETING (authorised by Delegated Powers):						
Petty Cash	£146.13	Petty Cash				6400
Easy Gazebo's	£802.15	6 x Gazebo's for farmers market	355/11	33	Outdoor Activities Cost - Other Environmental Expenses	6401
Simply Foam Products	£84.62	Acounstic Foam for Sound Proofing the doors		12	Operating Costs & Grants - Imperial Rooms Maintenance	6402
Total:	£1,032.90					
TO BE PAID:						
Business Partner	£102.00	Road Tax Increase	107/11	31	Outdoor Activities Cost - Vehicle Costs	Direct Debit
Mrs C Rawas	£35.10	Mileage to training course	296/11	24	Administration cost - Conferences & Training	6403
William Twigg Ltd	£17.65	Cable ties/Safety boots	296/11	28 & 36	28 Outdoor Activities Cost - open Spaces/36 Outdoor Activities Cost - Farmers Market	6404
EON	£31.96	Christmas lights charge	296/11	40	Event Costs - Christmas Lights Expenses	6405
Office Depot	£233.57	Office supplies/Janitorial supplies	296/11	22 & 12	Administration Cost - Office Expenses incl Computer Contracts/Operating Costs & Grants - Imp Rms Maintenance	6406
Avanti	£57.20	Restraining chain for mayoral collar	296/11	26	Administration Costs - Miscellaneous Expenses	6407
Arco Ltd	£64.78	First Aid Refill Kit	296/11	26	Administration Costs - Miscellaneous Expenses	6408

Peak Support	£570.00	Hardware support	296/11		22	Administration Costs - Office Expenses incl Computer Contracts	6409
Premier 1 (UK) ltd	£900.53	Hanging basket watering	296/11		34	Outdoor Activities Cost - Floral Displays & Hanging Baskets	6410
Midland Printers	£533.72	A4 posters for Christmas/Newsletter	294/11		39 & 27	Event Costs - Christmas Weekend Expenses/Administration Costs - Town Newsletter & Publication	6411
Johnston Publishing	£282.65	Farmers Market Advert	296/11		36	outdoor Activities costs - Farmers Market Cost	6412
Redflame Fire Protection	£319.80	Servicing and replacement	296/11		12	Operating Costs & Grants - Imp Rms Maintenance	6413
Sight Support Derbyshire	£12.00	Invoice Overpayment	296/11		26	Administration Costs - Miscellaneous Expenses	6414
Close Invoice Finance	£54.00	Fire alarm & emergency lighting Qutly inspection	296/11		12	Operating Costs & Grants - Imperial Rooms Maintenance	6415
JKE Ltd	£219.00	Hire of cherry picker for anchor bolt testing	296/11		40	Event Costs - Christmas Lights Expenses	6416
Severn Trent Water	£788.38	Allotment Water/Imperial Rooms Water	296/11		32 & 13	Outdoor Activities Costs - Allotments/Operating Costs & Grants - Imp Rms Services	6417
Top Score Flower Bulbs	£264.00	Daffodils & Narcissi Mix	323/11		30	Outdoor Activities Cost - MIB/EMIB, Plants, Bulbs & Trees	6418
Codnor Horticultural Ltd	£164.16	Vital Earth Compost	296/11		30	Outdoor Activities Cost - MIB/EMIB, Plants, Bulbs & Trees	6419
DPDS Leaflet Distrubution	£486.00	Autumn/winter newsletter distrubution	296/11		27	Administration Costs - Town Newsletter & Publication	6420
Christmas Trader	£15.00	Refund for no electric use at Christmas	296/11		39	Event Costs - Christmas Weekend Expenses	6421
Aon Ltd	£8.81	insurance for gazebos	296/11		20	Administration Costs - Insurance	6422
Christmas Trader	£166.50	Refund for small pitch at Christmas market	296/11		39	Event Costs - Christmas Weekend Expenses	6423

Mr H Furniss	£110.50	Mileage 22.08.11 - 05.11.11	296/11		31	Outdoor Activities Cost - Vehicle Costs	6424
Royal British Legion	£49.00	3 Wreaths for Remembrance Day	296/11		37	Event Costs - Remembrance Sunday	6427
Total:	£5,486.31						
REGULAR PAYMENTS MADE IN PREVIOUS MONTH:							
Staff Wages	£8,441.63	Monthly/Weekly wages	42/10	tbc	41	Staff Cost	Autopay
Business Partner	£379.17	Monthly Van Lease	107/10	tbc	31	Outdoor Activites Cost	Direct Debit
Inland Revenue/NI	£1,712.67	Monthly payment	42/10	tbc	42	Employers NI	6425
DCC - Pensions	£2,697.40	Monthly payment	42/10	tbc	43	Employers Pension Contribution	6426
Business Rates	£714.00	Monthly payment	296/11	tbc	13	Operating Cost	Direct Debit
Business Gas	£100.12	Quarterly payment	296/11	tbc	13	Operating Cost	Direct Debit
Opus Telecom	£73.78	Monthly	296/11	tbc	13	Operating Cost	Direct Debit
Silktide	£60.00	Monthly payment	296/11	tbc	13	Outdoor Activites Cost	Direct Debit
Wheeled Bins	£237.12	Quarterly payment	296/11	tbc	12	Operating Cost	Direct Debit
Total:	£14,415.89						



QUOTATIONS RECEIVED

MEETING DATE: Monday 7 November 2011

FOR:	Tree felling at Wishingstone Way
POWER USED:	Highways Act 1980, ss.43 and 50 - Local Government Act 1972 s.111 - Highways Act 1980, ss 43 & 50 - Highways Act 1980, s.96
COST CODE:	33
BUDGET HEADING:	Other Environmental Expenses
BUDGET REMAINING AS AT 31/10/11	£1221.70

SUPPLIER:	COST:	NOTES:
A6 Tree Care	£820.00	Including VAT
Derwent Treescapes	£285.00	Excluding VAT
Neil Tomlinson	£600.00	Including VAT



QUOTATIONS RECEIVED

MEETING DATE: 7 November 2011

FOR:	SOUNDPROOFING OF LARGE AND SMALL HALL DOORS
POWER USED:	Local Government (Miscellaneous Provision) Act 1976 s.19 Local Government Act 1972 s.144 Local Government Act 1972 s.133
COST CODE:	12
BUDGET HEADING:	Imperial Rooms Maintenance
BUDGET REMAINING AS AT 31/10/11	£3,033.73

SUPPLIER:	COST:	NOTES:
In House	£87.00	Wood
	£85.00	Soundproofing foam, cut to size
<i>Work to doors</i>	£30.00	Paint and sundries
		TOTAL £202.00 plus staff time
Classic Acoustics Ltd	£11,800.00	

EXCLUSIVE OF VAT

MATLOCK ELECTRICAL SERVICES



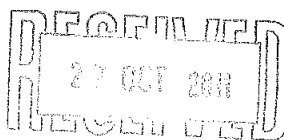
Wilmar
Station Road
Darley Dale
MATLOCK
Derbyshire
DE4 2EQ

J. & E. B. Askew
K. J. & S. Greaves

VAT No 295 4707 23

Tel: 01629 733046

Quote 11.10.01



26/10/11

Dear Susan

Additional Christmas lighting, Hall Leys Park Head

We thank you for your enquiry and have pleasure in offering the following proposal.

To supply and install professional low voltage LED lighting to the tree immediately on the right on entering the park from Crown Square.

Using up to 960 low voltage white LED's which are acceptable for use in places accessible to the general public.

The cost to carry out the installation (per tree if more trees were required) would be:- **£1500.00 + VAT**

Based on a proposal to leave the tiny lights in the tree all year round and remove only the overhead supply which would leave the lighting in readiness for subsequent years with only minimal installation costs. (Weather and vandal damage permitting).

We trust you find this of interest and look forward to hearing from you. If you would like to proceed an early response would be necessary in order to obtain materials and programme the additional works.

Yours sincerely
Matlock Electrical Services

Keith Greaves

FAO Susan Smith
Matlock Town Council
Imperial Rooms
Imperial Road
Matlock DE4 3NL



QUOTATIONS RECEIVED

MEETING DATE: 7 NOVEMBER 2011

FOR:	ONE FILL OF TOWN COUNCIL OWNED GRIT BINS
POWER USED:	Highways Act 1980
COST CODE:	33
BUDGET HEADING:	Outdoor Activities, Other Environmental Expenses
BUDGET REMAINING AS AT 31/10/11	£1221.70

SUPPLIER:	COST:	NOTES:
Derbyshire County Council	£75.00 / bin	Delivered and installed
Salisbury & Wood	£3.25 / 20kg £4.10 – 25kg £86.00 - tonne	To be purchased in 40's Bulk delivery bag – half tonnes available if a further bag purchased.
Arco	£250.00 / 42 25kg bags	Delivered on pallet

Plus VAT

It is estimated that we would require 1 tonne to top-up all 11 grit bins. (Anticipated that some bills will not require a full fill)

PLEASE NOTE:

The Town Council request for the provision of 7 new bins in the Matlock area has not been successful. These would have been free of charge. Our application is to be kept on file and considered again for winter 2012-13.

If bins are purchased for these sites, the cost to supply and install a salt bin inclusive of the first fill of salt from Derbyshire County Council would be £259.40 per bin. The Town Council would be responsible for the filling of these bins after the salt has been used.

MATLOCK TOWN COUNCIL



GRIT BIN POLICY

Autumn 2010

Extract from Derbyshire County Council's Winter Service Plan 14/09/2010

The Council (Derbyshire County Council) will not provide additional salt bins to be maintained by them; however each year requests from borough / district / parish councils for new salt bins will be prioritised against the following criteria and new bins allocated for the top priority, dependent on available resources. Unsuccessful requests will be included in future years' prioritisation exercises.

CRITERIA FOR SALT BIN PROVISION:

- 1) On roads included on the precautionary salting network¹ salt bins will not normally be provided except at locations where, in times of snow, queuing traffic may encounter problems e.g steep slopes leading to junctions, traffic signals and roundabouts and at other known locations where vehicles can get into difficulties in snow conditions.
- 2) On roads or footways not included in the precautionary salting network, bins may be provided at:
 - Locations with steep gradients, bad bends, drainage problems, exposed sites and difficult junctions
 - Locations used extensively by the elderly, infirm or very young
 - Rural roads providing access to isolated properties
 - Pedestrian areas and other footways subject to heavy pedestrian use in town centres and busy shopping areas that are part of the publicly maintainable highway
- 3) Funding for salt bins, following requests for provision and prioritization:
 - Cost of initial provision, siting and filling of bin to be funded by the County Council
 - Future maintenance, refilling and replacement of bins to be at the expense and responsibility of the appropriate borough / district / parish council requesting the provision
 - The appropriate borough / district / parish council will be responsible for ensuring that the salt bins provided are clearly marked with the name of the Authority responsible for maintaining the bin together with a contact telephone number

¹ Principle road network, main distributor roads and secondary distributor roads; commuter routes; locally important roads in the carriageway hierarchy and at least one route in to all villages; major bus routes; no greater than 500m from a school; emergency service locations; transport interchanges

- Salt Bins are not provided or maintained free of charge to unadopted highways, however they may be accepted on highways submitted for adoption provided the borough / district / parish council accepts responsibility for the future maintenance and refilling

All bins / heaps are positioned on digital maps by their co-ordinates to enable more efficient filling and their respective attributes will show who is responsible for their maintenance etc.

Contact details for the re-filling of the bins will be clearly marked on all bins.

The Council (DCC) is using a more efficient method of filling bins, in conjunction with the respective owners, by providing a bespoke service for the filling of all bins.

EVALUATION:

From records it appears that Matlock Town Council has been supplying grit bins to local residents since 1994. Throughout this time, all residents have been asked to write confirming to Council that after the initial fill of salt, they will continue to purchase salt to re-fill the bin themselves.

During the inclement weather in 2009/10 residents again requested grit bins and asked that their bins be filled with salt. A review of the above policy was felt necessary as many residents were not aware of the agreement and could not have been expected to have been aware of it, having recently moved into the area.

Storage and supply of salt cannot be undertaken by Matlock Town Council, there being no suitable storage at any Town Council owned site.

Provision of an 'indefinite' supply of salt for each Town Council owned bin is not possible as this would be an unquantifiable amount for budget purposes.

POLICY:

As a consequence of the above and after considerable debate both at the Projects Working Party Group and Full Council, the following policy will apply:

- **Matlock Town Council will no longer purchase Grit Bins**
- **Any requests received from local residents will be evaluated by Council according to the Derbyshire County Council criteria and a written request will be made to Derbyshire County Council should the criteria be met**
- **All Town Council grit bins will be identified as such**
- **Matlock Town Council grit bins will be re-filled once, in the autumn of each year**
- **The autumn/winter edition of 'Matlock Alive', the Town Council newsletter, will include a statement as to the Council's policy on re-filling and the provision of grit bins**



QUOTATIONS RECEIVED

MEETING DATE: 7 November 2011

FOR:	STORAGE AREA - FOYER
POWER USED:	Local Government (Miscellaneous Provision) Act 1976 s.19 Local Government Act 1972 s.144 Local Government Act 1972 s.133
COST CODE:	12
BUDGET HEADING:	Imperial Rooms Maintenance
BUDGET REMAINING AS AT 31/10/11	£3033.73

SUPPLIER:	COST:	NOTES:
In House	£75.74	Wood, boards and door Paint and sundries

EXCLUDING VAT

FOR:	STORAGE CONTAINER
POWER USED:	Highways Act 1980 ss.43 and 50 Local Government Act 1972 s.111 Highways Act 1980 s.96
COST CODE:	33
BUDGET HEADING:	Other Environmental Expenses, Equipment purchase

SUPPLIER:	COST:	NOTES:
Various	From £400	Depending on size, location of door, condition and conversion type (ie unlined, site office configuration, workshop configuration etc)
<i>Existing Container cost £1,000 and has been in use for approx 15 yrs.</i>	16 to 45 ft sizes available	