

MATLOCK TOWN COUNCIL

Minutes of a meeting of Matlock Town Council held on Monday 19 April 2010 at 7.00 pm in the Imperial Rooms.

Present: Cllr G Stevens in the Chair
Councillors: B Hopkinson, Mrs S Burfoot, Mrs A Elliott, M Burfoot, S Flitter, I Milne, B Tipping

Also Present: 2 members of public
Julia Rogerson – Matlock Mercury

In Attendance: Susan Smith (Town Clerk)
Amanda Wilson (Clerical Assistant)

111/10 APOLOGIES Cllr Cate Hopkinson – (Illness)
Cllr Ursula Lunn – (Illness)
Cllr David Barker – (Another Meeting)

112/10 VARIATION OF ORDER OF BUSINESS – Items 17 & 18 to be discussed last

113/10 DECLARATIONS OF INTEREST

District Councillors G Stevens, S Flitter, B Hopkinson, and Mrs S Burfoot individually made the following declaration:

"I will participate on the basis that this is a preliminary view only. At the District Council I will consider the matter afresh, taking account of all evidence available at that time".

<i>COUNCILLOR</i>	<i>ITEM</i>	<i>TYPE OF INTEREST</i>	<i>NATURE OF INTEREST</i>
Cllr G Stevens	Items 17 & 18	PREJUDICIAL, leaving meeting	Local trader
Cllr S Flitter	Item 15	PERSONAL	Member of DCC

The meeting was adjourned to allow members of the public to speak.

114/10 a) PUBLIC SPEAKING

NAME:	QUESTION OR COMMENT	ACTION TAKEN:
Sheila Burton	Knowleston Place Gardens – out of this year's budget can Matlock Town Council plant some flowers in the garden as it does not look like a garden. Matlock Alive Newsletter – can Matlock Town Council put more town activities in to it, and how much does the newsletter cost to produce.	<i>District Council Land – Town Clerk to investigate</i> <i>Written response from the Town Clerk</i>

b) POLICE MATTERS

Cllr G Stevens and the Clerk reported on the recent Safer Neighbourhood meeting. Cllr Stevens had informed the police of problems at the bus station and the Clerk, problems at the Imperial Rooms (see item for discussion)

c) REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST – None

The meeting was re-opened.

115/10 MAYOR'S ANNOUNCEMENTS:

15 March	Rotary Charter at New Bath Hotel, Matlock Bath
19 March	Mercian Regiment Freedom March in Matlock
19 March	Mayor's Charity Concert by Matlock Musical Theatre and the Sheffield Concert Band at County Hall, Matlock
21 March	The Derbyshire County Council Civic Service at Buxton
5 April	Concert at County Hall, by Vesnitsa, a junior Folk ensemble from Belarus, Circus children from Minsk and some local entertainers from Highfields School. A plaque was presented to the Town Council.
7 April	Presentation Evening at Matlock St John Ambulance
17 April	Chairman of Derbyshire Dales District Council, Councillor David Barker's Charity Concert
18 April	Matlock Town Council Civic Service at All Saints' Parish Church

PLANNING

116/10 RATIFICATION OF DELEGATED PLANNING DECISIONS – appendix 1 – Noted

117/10 TO CONSIDER PLANNING APPLICATIONS RECEIVED

NO:	APPLICATION NO:	DESCRIPTION AND DETAILS	COMMENTS
01	09/00798/FUL	Installation of external shutter – City Electrical Factors Limited – 18 Firs Parade, Matlock	No Objection
02	10/00079/FUL	Erection of boundary fence (part retrospective) – Mr Alan Davies – 196 Smedley Street, Matlock	No Comment
03	10/00173/FUL	Change of use of first floor premises from office use (Use Class B1) to residential – Mr Dave Savage – Garner Place, Holt Lane, Matlock	No Objection - see comment below

Subject to a suitably defined curtilage and parking arrangements

04	10/00192/FUL	First floor extension and replacement of flat roofs with pitched – Mr S Theakston – 2 Hurds Hollow, Matlock	No Objection - see comment below
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Normal requirements from the DDDC planners is that the roof ridge of an extension should be lower than that of the main house, therefore a design change is required to take this requirement into account

05	10/00201/FUL	Single storey extension with balcony above – Mr Roy Webster – 62 Wellington Street, Matlock	No Objection subject to matching materials being used
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118/10 TO RECEIVE RECENT DECISIONS MADE BY DERBYSHIRE DALES DISTRICT COUNCIL – Noted

NO:	APPLICATION NO:	PROPOSED DEVELOPMENT	DECISION
01	09/00771/FUL	Erection of dwellinghouse – Greenhills Farm, Salters Lane, Matlock for Mr G Wardman	Refused
02	09/00810/FUL	Change of use of premises from restaurant (Use Class A3) to mixed use restaurant/takeaway (Use Class A3 and A5) – 4 Crown Square, Matlock for Pizza Point	Granted with Conditions
03	09/00824/FUL	Erection of covered practice building, tuition facility and associated lighting if diving range – Matlock Golf Club, Chesterfield Road, Matlock	Granted with Conditions
04	10/00011/FUL	Erection of 3 no. two storey detached dwellings and associated garages – Chindrass House, Starkholmes Road, Matlock for Mr Brian Newton	Refused
05	10/00018/OUT	Erection of dwelling (outline) – Land To The Rear Of, 149 Smedley Street, Matlock for Mr Johnson	Granted with Conditions
06	10/00020/FUL	Erection of spectators stand including changing rooms and associated facilities – Geoquip Stadium, Causeway Lane, Matlock for Matlock Town Football Club	Granted with Conditions
07	10/00026/FUL	Extension to first floor bedroom – 43 Hurds Hollow, Matlock for Mr Kevin Hopkinson	Granted with Conditions
08	10/00030/LBALT	Alterations to listed building – Reconstruction of vestry door and installation of window guards to window No. 4 – Chapel of St. John The Baptist, St. John's Road, Matlock Bath for Friends Of Friendless Churches	Granted
09	10/00037/FUL	Substitution of house type – Plot 1 – Former Sherwood Hall, Lime Tree Road, Matlock for McInerney Homes & Dales Housing	Granted with Conditions
10	10/00038/FUL	Revisions to car parking layout and landscaping to boundary – Former Sherwood Hall, Lime Tree Road, Matlock for McInerney Homes & Dales Housing	Granted with Conditions
11	10/00042/ADV	Display of fascia sign – 18 Firs Parade, Matlock for City Electrical Factors Limited	Granted with Conditions
12	10/00050/FUL	Erection of perimeter fence – Vevey, Cavendish Road, Matlock for Mr M Peters	Granted with Conditions
13	09/00826/FUL	Change of use and external alterations to farm buildings to ice cream and dairy produce production with associated sales and education facility – Masson Farm, Snitterton Road, Matlock for Mr Michael Dakin	Recommended that the application be Refused

14	10/00056/FUL	First floor extension – 8 Collingwood Crescent, Matlock for Mrs Tracey Mohammad-Muxlow	Granted with Conditions
15	10/00080/FUL	Erection of garage – Land Adjacent To 62 New Street, Matlock for Mr Spencer	Recommended that the application be Refused
16	09/00828/FUL	Revisions to approve landscaping/car parking layout – 1-4 Millfield Court, Lumsdale Road, Matlock for Mr Andrew Sharpe	Granted with Conditions

119/10 TO CONSIDER LETTERS RECEIVED ON PLANNING MATTERS
(*amended plans, site visits, appeals*) – **Noted**

GENERAL:

NO:	CORRESPONDENT	SUBJECT	NOTES
01	Derbyshire Dales District Council	Appeal Decision 09/00460/FUL – proposed development is a bungalow, land between 7 and 9 Rockside View, Matlock – Mrs J Salmon	Dismiss the Appeal
02	Derbyshire Dales District Council	10/00031/AGR - Erection of agricultural building at Wayside Farm, Chesterfield Road, Matlock	Prior approval not required
03	Derbyshire Dales District Council	10/00073/FUL – Riber Hall, Riber Road, Riber	Withdrawn
04	Roger Clarke	Halldale Properties Ltd Ref 10/00039/OUT	Wishes to oppose the planning application
05	Derbyshire Dales District Council	Appeal Decision on application 09/00594/FUL proposed development, erection of a two storey dwelling at 1 Drabbles Road, Matlock	Dismiss the appeal

MINUTES

120/10 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of Matlock Town Council held on Monday 15 March 2010.

The Chair to sign the minutes of the last meeting

Page 3-4 - page 6 89/10 CALC

should read 'non material' not 'material'

Page 4 page5/6 84/10 community orchard

should read 'no negative' response received

Resolved: to approve the amended minutes of the meeting of Matlock Town Council held on Monday 15 March 2010

Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

Page 3 page 3 75/10 football club – no response

Page 3 page 4 5/5 397/09b visiting speaker re Highways – no response received

Page 4 107/10 purchase of Town Council vehicle - we can continue to pay for the lease monthly until we receive the new vehicle

121/10 TO RECEIVE THE UNAPPROVED MINUTES OF THE PROJECTS WORKING PARTY MEETING HELD ON MONDAY 12 APRIL 2010 – *appendix 2*
Resolved: to receive the unapproved minutes of the projects working party meeting held on Monday 12 April 2010 Cllr M Burfoot Abstention

122/10 TO APPROVE THE RECOMMENDATIONS OF THE PROJECTS WORKING PARTY MEETING HELD ON MONDAY 12 APRIL 2010
Resolved: to approve the recommendations of the projects working party meeting held on Monday 12 April 2010
Cllrs M Burfoot, S Burfoot, I Milne, B Tipping Abstained

FINANCE

123/10 INSURANCE REVIEW
To consider quotations received for insurance cover commencing 1 June 2010

Resolved: to contact AON to see if they can provide a cheaper quote. Final decision will be made at the next meeting

124/10 REVIEW OF THE EFFECTIVENESS OF THE INTERNAL AUDIT
a) Report from the Member Treasurer (*Council Internal Audit*)
Cllr Barker was absent, however the Clerk informed the Council that he had reviewed documents as per the action plan and had found no errors.
b) Review the Independent Internal Auditor
Resolved: to retain Mr Brian Wood as the internal auditor for this year. Finance and Audit Committee to review the situation well in advance of next.

GENERAL ITEMS

125/10 RATIFICATION OF ACTION TAKEN BY THE CLERK AND MAYOR IN THE ABSENCE OF A MEETING:
Permission given to DCC/Hurst Farm Community Centre for 2 pond dipping sessions on Denefields on 2 occasions (14 April and 5 May 2010). Insurance and Risk Assessments have been received.
Resolved: to ratify the action taken by the Clerk and Mayor in the absence of a meeting

126/10 WILD THYME COMMUNITY GARDEN Cllr Mrs S Burfoot
“That the Council takes over responsibility for the noticeboard on the Wild Thyme garden site on Cavendish Road (which will involve some refurbishment) and that an option is given to the ‘Friends of Wild Thyme’ to utilise the board for their events.”
Resolved: to refurbish the Wild Thyme noticeboard ‘in house’, reporting back to Council should it not be possible.

127/10 IMPERIAL ROOMS – (*see Projects Working Party notes from meeting 12 April 2010*)
a) Safety issues arising from the use of the Garden

Resolved: to remove the Laurel bush and front hedge and to pave from the path to the seat and continue the garden opposite (under the Holly Tree) to the corner of Edgfold Road. Any costs to be taken from the Imperial Rooms budget.

b) Business Drop-in sessions – request to waive charges for use of the small hall
Resolved: to waive charges for the business drop in sessions 4 times a year. Matlock Partnership be asked to fund any additional costs.

CLERK'S REPORT

128/10 FORTHCOMING MEETINGS – Noted

WHAT	WHERE	WHEN	NOTES:
Local Council Advisory Service – Annual Seminars 2010	Various venues, nationwide	Between 8 June and 22 July 2010 9.30am – 1.15pm	Subject: Risk management: Play provision and Fire Risk

129/10 DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS – CIRCULARS – Noted

Circular 19	Power of Well Being training sessions
Circular 20	Additional training
Circular 21	Land Registry and vacancies
Circular 22	Affordable Rural Housing (New Powers)

130/10 LETTERS RECEIVED – Noted

ITEM	DATE	CORRESPONDENT	SUBJECT
01	27.02.10	Derbyshire Association of Local Council's	Unadopted minutes of the meeting held at County Hall, Matlock
02	15.03.10	Darley Dale Town Council	Agenda
03	17.03.10	Stuart Woodman	Request for information on all civic cars/vehicles currently owned/leased
04	18.03.10	Regional Market Town	Award Presentation Dates
05	30.03.10	Centrica	AGM 2010 Proxy Form
06	20.04.10	Derwent Valley Line Community Rail Partnership	Agenda

Cllr G Stevens left at 8.17pm, Cllr S Flitter took the chair for the rest of the meeting.

131/10 WORKS TO CROWN SQUARE – POST OFFICE PLANTERS

The planters outside the Post Office are to be removed shortly. Consideration needs to be given as to the way forward.

Resolved:

- a) to find out where the planters are to be stored at DDDC in order to ascertain whether we can gain access to them for refurbishment.
- b) Arrange to meet with Dave Brooks (DDDC) to discuss the way forward with regards to their placement.
- c) refer to F & A in order that funds can be identified for the project.

132/10 IMPRESS, CROWN SQUARE, MATLOCK

- a) To note the response sent to DDDC regarding Paving and Street Furniture as supplied – **Noted**

b) To consider the proposals for Crown Square Roundabout – *appendix 3*

- *Concerns were made as to where the keep left signage would be incorporated into the design and it was suggested that a larger ‘step’ (vertical wall) be installed order that the signs could be inset against that wall.*
- *Planting appears to be ground level. Two tiers of planting would be preferred, however acknowledge the fact that this would have to be well kept in order to avoid encroachment on any signage.*
- *Assumed that the apron would match the stonework of the paving around Crown Square but required clarification.*
- *Further detail is required regarding the ‘cushion’ at the top of the pyramid.*
- *The proposal for a structure of this height contradicts information received recently regarding structures on the ‘new’ roundabout.*

Disappointed at the proposal and had hoped to see something more imaginative and vibrant – a jewel in the centre of Matlock. Feels that the design is amateurish and does not reflect Matlock’s future therefore wishes to seek other views on the design possibly by way of a competition or consultation with local artists/designers.

Resolved that the Clerk writes to DDDC stating the above seeking a meeting to discuss the matter further. Work on the base and services could be completed whilst negotiations were under way.

c) To consider a letter received on 9 April regarding the revised colour and laying pattern of paving.

Resolved that the Clerk send a reply to DDDC informing them that the revisions were acceptable.

d) To consider a further letter received on 15 April regarding the outcome of the initial consultation (Paving, Kerb details, Bollards, Tree Grilles, Footway crossing details, Tree Species and Street Furniture) to which we replied – see a) above.

Cllr Burfoot went through the letter received item by item, explaining how the response sent by this Council reflected on the comments in the reply.

Resolved that the Clerk, and Cllrs Burfoot and Barker compose a letter to DDDC in response to the comments made.

Resolved: that the decision made at c) and d) above be ratified at the next meeting as they were not agenda items but were considered due to the deadline of 23 April 2010.

The meeting closed at 9.09pm

Susan Smith (Mrs)
Susan Smith, Town Clerk

Chairman:

Date: