

PLANNING MATTERS

PLANNING APPLICATIONS RECEIVED: for missing meeting 06.04.10

NO:	APPLICATION NO:	DESCRIPTION AND DETAILS	COMMENTS:
1	PLS/SJG/TPO113	Pruning and Felling of Trees at 16 Henry Avenue & Lilybank House Henry Avenue Matlock for Mr Kay	No Objection
2	10/00148/FUL	Erection of wind turbine on 35 metre high tower and associated infrastructure – Mr M Statham – South of Hurker Wood Matlock	Objection – a smaller turbine might be more acceptable. A site visit recommended (GS/AE)
3	10/00118/FUL	Erection of detached garage – Mr Ian Annable – Littlemoor Bungalow, Littlemoor Lane Riber	No Objection

Amended Plans

1	10/00056/FUL	First Floor extension – Mrs Tracy Mohammad-Muxlow – 8 Collingwood Crescent Matlock	Amended plans
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MEETING OF: PROJECTS WORKING PARTY

DATE: MONDAY 12 APRIL 2010

PRESENT: Chair: Cllr Steve Flitter
Cllrs: Mrs Cate Hopkinson, David Barker, Geoff Stevens
Catherine Rawas, Community Development
Susan Smith, Town Clerk

APOLOGIES: Cllr Martin Burfoot (personal commitment)

VARIATION OF ORDER OF BUSINESS: None

DECLARATIONS OF INTEREST: None

PUBLIC SPEAKING: None

ITEMS DISCUSSED:

ACTION BY:

MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of the Projects Working Party held on Monday 1 March 2010.

The Chair to sign the minutes of the last meeting

Resolved: that the minutes be accepted as a true record.

Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

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| <p>a) Iconic Views:
DB had been in touch with Mike Hase, but had received no response to date.</p> <p>b) Roundabout Feature:
The Clerk asked for clarification as to whether anyone from the group would be able to attend a meeting in view of the forthcoming general election should she set one up.
Members confirmed that they would still be available to attend.</p> <p>c) Noticeboards
The Clerk confirmed that written permission was still to be sought from the 'Bridal Studio' for placement of a noticeboard on their properties wall.</p> <p>d) Ashtons Tree:
See comment above (Roundabout Feature)</p> <p>e) Fingerpost Meeting:
Still to be set up. The authors of the review would be invited to a dedicated meeting of the Projects Group after the Town Council Annual Meetings</p> | <p>DB</p> <p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p> <p>SS</p> |
|--|---|

COMMUNITY DEVELOPMENT:

- i) **Verbal report on recent issues**
~ Gok's Fashion Fix – Channel Four's visit to Matlock
CR outlined events leading to the filming of the programme in Matlock. She explained that filming had taken place in Matlock on Friday and further filming had taken place at the Whitworth Centre on Sunday (there was no suitable venue in Matlock that was available). All appeared to have gone well. The programme will be on-air sometime in May.
- ii) **Business drop-in sessions**
CR suggested that a series of 4 drop in sessions would help support businesses in the Town. Information and funding could be made available to those attending. The Imperial Rooms seemed the ideal location for the events.

Resolved: to ask Full Council to waive the condition imposed for use of the rooms on this occasion in order that the business drop-in sessions could be held free of charge.

SS

iii) Leaflet distribution

CR had contacted Take One Media, who supply publicity stands throughout the East Midlands and arranged for distribution of the Trader's Map at a cost of £350 for 10,000 leaflets. The Matlock Partnership had agreed to fund half of the cost should the Council wish to provide the other half. This would equate to approximately 1 advert in the local press and cover a far wider area.

Resolved: That the Council fund half the costs for distribution of the leaflet.

SS

iv) Governing Document (Business Plan)

CR supplied a copy of the business plan to members of the group. The Council needs to carefully consider its priorities to include in the document.

Improving the Council (Quality Status) should be a priority as should communications and the website.

Resolved: that the Projects Working Party should look at the documents (Business Plan and Quality Council requirements) and the work involved, reporting to Council as necessary.

SS

The Clerk to provide a copy of the Quality Status document to all Working Party Members as soon as possible.

SS

It was recognised that some of the existing Council working practices, policies and procedures may require revision, for example the Media Protocol.

UPDATE ON PROJECTS (*those not previously discussed in the previous item*)

A) Wild Thyme Community Garden

The Clerk informed the meeting that the project was now complete and funding had been received. She would report back to the group and to Council the exact amount that the Council had to put into the project at a future meeting.

The Arkwright Society had reported that additional pointing would be required to another part of the wall at some time in the future.

SS

Resolved: That the Finance and Audit Committee be asked to consider future funding of the additional work once a quotation had been received.

B) Denefields – community sessions (MTC and DCC), funding

The Clerk informed the meeting that currently two sessions on pond dipping had been booked by Adult Education and it should be expected that there would be more requests received in forthcoming months.

Funding applications had been made by the Projects Officer to EcoMinds (National Lottery) and the Bringing People Together Fund (Derbyshire Partnership Forum). The outcome was awaited. Wherever possible applications would include Project Officer 'time'.

Denefields trees – It was understood that damage had occurred to replacement trees along the boundary with the Football Club where building work was being undertaken. Any damage should be reported in the normal manner, however it should have perhaps been anticipated that work would affect trees along this boundary.

IMPERIAL ROOMS**I) Condition of floor following line dancing sessions**

The Clerk explained that the Caretakers were concerned at the condition of the floor in the Large Hall following Line Dancing sessions.

Resolved: That the situation be monitored for at least four months and the contractors who varnish the floor be contacted to see if anything could be done (harder varnish) to alleviate the problem.

SS

II) Recent Security issues

The Clerk reported that the Caretakers had been receiving malicious telephone calls (on their home phones) and 'visits' to the Imperial Rooms by young people. They had been advised to report the incidents as they happened. This problem appeared to have been resolved recently by the police.

The problem appears to have been resolved.

Imperial Rooms garden –

There had also been an issue at the side and front of the Imperial Rooms which had been reported to the police. Beer cans and syringes had been found. Concern had also been raised by staff members who had felt intimidated by a group of people using the bench.

The group took a look at the area in question.

Resolved: The matter be revisited by full Council however the group suggested that:

- **The Laurel bush adjacent to the large hall wall be removed**
- **The front hedge be removed and be replaced with a garden similar to that opposite the pedestrian path (under the Holly tree)**
- **Paving to the seat be installed**

SS

RECOMMENDATIONS TO COUNCIL:

That the Council gives permission for the Small Hall of the Imperial Rooms to be used for a Business drop-in session on 4 occasions throughout the year.

That the Council funds half the costs of distribution of the Traders' leaflet (£175.00)

That the Projects Working Party continues to work on the Business Plan and Quality Council requirements, reporting to Council when necessary.

That the Finance and Audit Committee be asked to consider future funding of additional work on the wall at the Wild Thyme Community Garden once a quotation for the work is received.

That advice is sought from the approved flooring contractors in order to try to resolve the issue regarding the surface of the Large Hall floor.

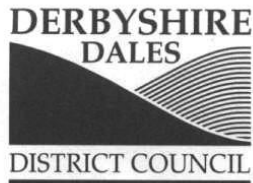
That Council discuss the proposal to 'landscape' the garden at the front and side of the Imperial Rooms in order to ensure safety of those using the garden.

MEETING OPENED: 9.15am

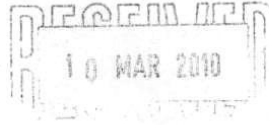
MEETING CLOSED: 10.20am

DATE OF NEXT MEETING:

To be agreed at the Annual Meeting.



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Mrs S Smith



Mrs Susan Smith
Clerk to Matlock Town Council
Imperial Rooms
Imperial Road
MATLOCK, Derbyshire
DE4 3NL

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My Ref. PDS/MB/HG/GR/81
E-mail dave.brooks@derbyshiredales.gov.uk

8 April 2010

Dear Sue

IMPRESS, Crown Square, Matlock

I refer to my letter of 19 February 2010 regarding consultation with the Ward Members, the Town Council and Matlock Civic Association on the below matters: -

- a) Detailed design for the replacement Crown Square roundabout.
- b) Detail, size, material sample and laying pattern of Yorkstone paving.
- c) Kerb details incl. materials, size and shape.
- d) Bollards.
- e) Design of street lighting columns and building affixed lighting.
- f) Size and design of tree grilles.
- g) Footway crossing details.
- h) Tree species and planting position.
- i) Street furniture incl. seats, litterbins.

As advised the consultation will be in the form of letters and information on the specific items listed above. This is the second of those letters and covers items (a).

A sketch drawing is attached showing the proposed feature. The materials would be in stone to be a good match to those being used elsewhere on the IMPRESS Project. The directional arrows would of course be added when constructed. It may be possible to introduce some uplighting to the crown, subject to no objections arising from the Highway Authority.

I would be pleased to receive your written views and comments by Friday 23 April 2010 at the latest.

Continued...

**Dave Brooks BSc (Eng), MSc (EconDev), C.Eng, MICE, MCMI, MIED,
Director of Planning and Development Services**

Town Hall, Matlock, Derbyshire, DE4 3NN.

For general enquiries telephone 01629 761100 or visit www.derbyshiredales.gov.uk

Information communicated to the District Council may be disclosed to the public under the Freedom of Information Act 2000

Continued...

As indicated in my letter of 19 February 2010, once all responses are at hand these will be discussed between myself on behalf of the applicants and Paul Wilson who has dealt with the planning application. A decision will then be taken on the details to be submitted to Mr Wilson for formal approval and he will have the final say on the matter.

I trust this is of assistance and thank your ongoing interest in the scheme.

Yours sincerely

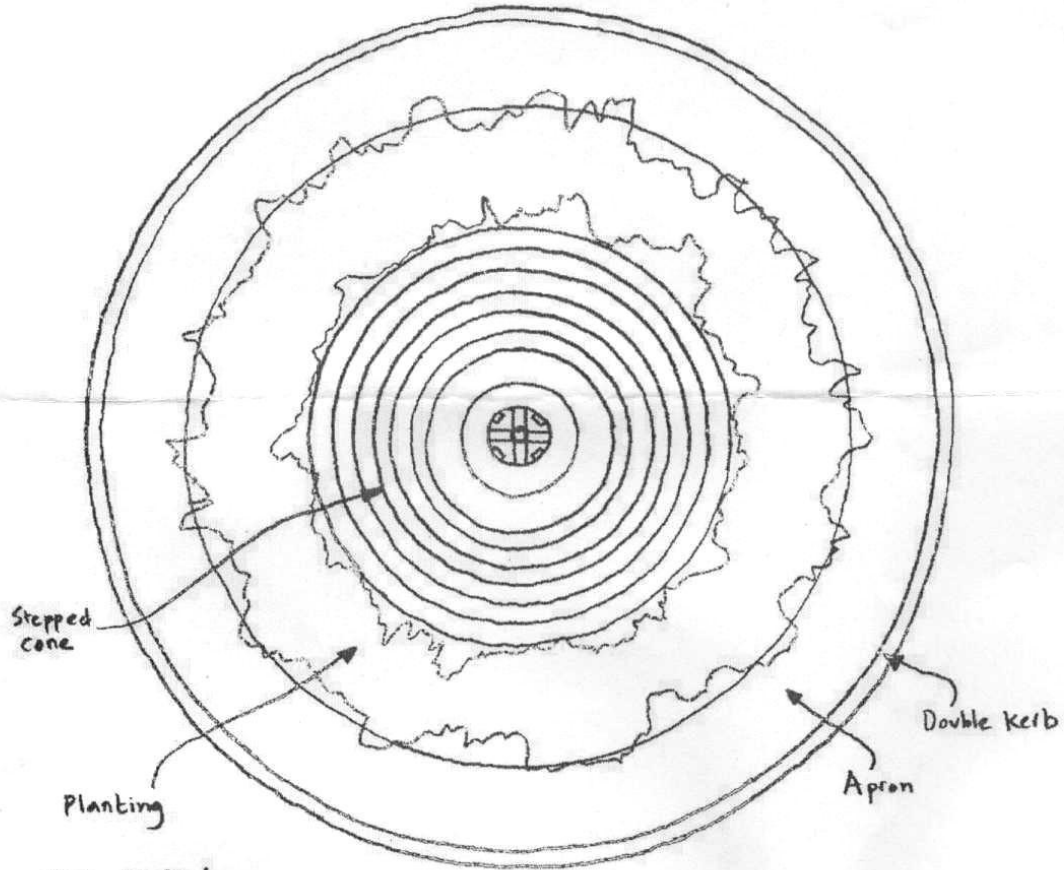


Dave Brooks
Director of Planning & Development Services

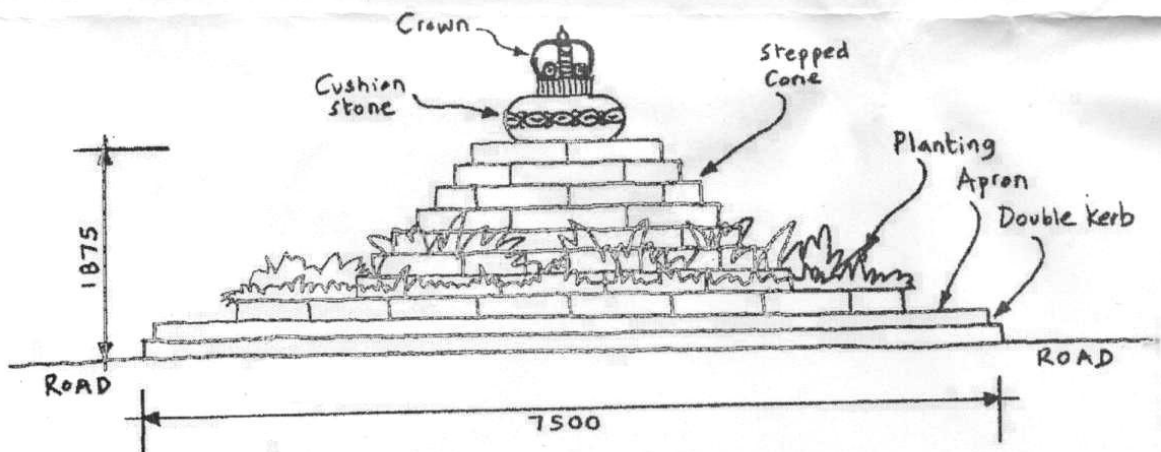
Copies to: Paul Wilson, Head of Planning Services
Sue Bailey, Sainsbury's [sue@gough.co.uk]
Chris Alwood, Environmental Services Department, Derbyshire County Council
Matt Cawley, Drivers Jonas

Enc

IMPRESS - Proposed treatment of central island, Crown Square



PLAN
1:50



ELEVATION
1:50