



Imperial Rooms
Imperial Road
Matlock DE4 3NL

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You are hereby summonsed to attend a meeting
of **Matlock Town Council** to be held on
WEDNESDAY 26 APRIL 2006 at 7.00 pm in the Imperial Rooms

PUBLIC PARTICIPATION

At the start of the meeting a period is available for members of the public to ask questions or submit comments.

POLICE MATTERS

An Officer in attendance may offer information or respond to questions on Police matters.

AGENDA

1 APOLOGIES

Members are requested to submit a reason for absence with their apologies.

2 MAYOR'S ANNOUNCEMENTS

3 DECLARATIONS OF INTEREST

Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

4 PLANNING MATTERS

- i) Applications Received
- ii) Recent Decisions of District Council
- iii) Letters Received
- iv) Delegation of planning decisions to the Clerk in consultation with the relevant ward members, due to the absence of meetings in May. Comments supplied to Derbyshire Dales District Council will be supplied to Council on 22 May 2006.

5 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of Matlock Town Council held on Monday 3 April 2006.

The Chair to sign the minutes of the last meeting

Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

6 FINANCE

a) Monthly Statement for March 2006 and invoices due for payment

b) Community Grants:

Vitalise (Winged Fellowship) – request £300

Members must ensure that they are satisfied that any expenditure awarded is for the benefit of the local area/community and that this expenditure is no larger than the benefit to the area would justify.

c) That authority be given to the Clerk to arrange payment of invoices in the absence of meetings in May. All payments will be ratified on 5 June 2006.

d) Review of Matlock Town Council Insurance Cover

The Council are required to review their insurance cover as part of their risk assessment process. Members should be confident that the cover provided is adequate for their needs.

e) Review of Annual Contracts

Annual contracts will also be reviewed on their anniversary date by the Councillor responsible for Finance and Administration, the Clerk and Finance Officer with any amendments being advised to Council.

f) Approval of Risk Assessments and Action Plan for the year 2006

It is a requirement of the audit process that the Council makes an assessment of their risks and puts in place an action plan to address the issues raised.

g) Staff Salary Review

7 PROJECTS AND REGENERATION – Update

The Projects and Regeneration Officer will report on the following:

- | | |
|-------------------------|--------------------------------------|
| a) Catalyst | e) Matlock Live |
| b) Website | f) Future Youth Projects |
| c) Farmers Markets | g) Summer Band Concerts |
| d) Business Partnership | h) Footpath Leaflets and Town Guides |

8 CLEAN NEIGHBOURHOODS AND ENVIRONMENT ACT 2005

A report from the Town Clerk regarding advice received regarding the above Act.

9 CLAIM TO VARY THE PARTICULARS RELATING TO FOOTPATH NO 27 (Jackson Road to Cavendish Park, Matlock)

Comments are invited regarding the above application received by Derbyshire County Council.

10 MATLOCK GREEN – consideration of action to be taken regarding the serious loss of trade to Matlock Green businesses due to 5 months of road works

Cllr D Barker

11 ENVIRONMENTAL REPORT

- i) Matlock in Bloom – update
- ii) Lynholmes Road Planter
- iii) Footpaths
- iv) Denefields
- v) Appointment of Supplier for Hanging Baskets/Planters 2006

12 CLERK'S REPORT AND LETTERS RECEIVED

a) Dog Fouling Bins

A letter has been received via the Tourist Information Centre in which a visitor to Matlock, who has enjoyed their stay, found that 'great care was needed to avoid the dog excrement on many of the pavements'. Provision of dog bins throughout the town and posters informing the public of this illegal practice was requested.

b) Future meetings

WHAT	WHERE	WHEN	NOTES:
Sustainable Communities Bill Public Meeting	Nottingham	Thursday 25 May 2006 7.30pm-9.30pm	Venue to be confirmed

- c) **Consultations** – Councillors are authorised by Council to respond to consultation documents, working in conjunction with the Clerk. (minute 821/05)

CONSULTATION	DEADLINE	COUNCILLOR
Derbyshire Dales Affordable Housing Supplementary Planning Document – Consultation Draft	Thursday 11 May 2006	
North East Derbyshire District Council – Statement of Community Involvement	Friday 28 April 2006	
Derbyshire Minerals and Waste Development Framework - Submission Statement of Community Involvement	Friday 26 May 2006	

d) Letters received

ITEM	DATE	CORRESPONDENT	SUBJECT
01	10/04/06	The Duke of Devonshire CBE	Thank you letter for invitation
02	10/04/06	DDDC	Burial Grounds Survey
03	10/04/06	St Mary RC High school	St Mary's Work Experience Programme 2006
04	10/04/06	Derwent Valley RTP	Derwent Valley Rural Transport Partnership
05	04/04/06	DDDC	Weight Restriction in Matlock Area
06	06/04/06	DDDC	Street Collections 2006 - Matlock
07	30/03/06	Heny, Loveday&Keighley	Lease of Bailey's Tump, Asker Lane, Matlock
08	30/03/06	DDDC	Amendment No.4 to the DDDC Off-Street Parking Order 2000

Susan Smith (Mrs)

Susan Smith, Town Clerk
24 May 2006

Mayor 2005 - 2006 . Councillor Barry Hopkinson . Matlock 568??

PLANNING REPLIES – PROPOSAL FORM

Councillor

*It is important that the Council **considers planning issues** these include:*

*Consistency with the development plan for the area
Overlooking, loss of privacy and loss of light
Design, appearance, layout and material
Noise, disturbance or smells
Local knowledge of drainage or other possible problems with the surface*

*Traffic and Highway safety issues
Scale of development
Loss of important open space or physical features
Impact on the surroundings*

*Issues that are **not relevant** include:*

*Effect on the value of property
Possible future development not included in the application
Matters covered by other laws*

*Loss of view over other peoples land
Private property rights such as boundary or access disputes
The morals or motives of the developer*

Date	Application Number
Comments	
Proposal	