

# MATLOCK TOWN COUNCIL

## RECEIPTS AND PAYMENTS IN COST CENTRES

BETWEEN 01/04/2011 AND 30/04/2011

Cost Centre	Description	Net	VAT	Total
<b>RECEIPTS</b>				
1	Precept	£0.00		£0.00
2	Community Receipts	£4,604.23		£4,604.23
3	Administration Receipts	£0.00		£0.00
4	Outdoor Activities Receipts	£1,645.00		£1,645.00
5	Event receipts	£0.00		£0.00
		£6,249.23	£0.00	£6,249.23
<b>PAYMENTS</b>				
6	Operating Costs & Grants	£2,177.87	£355.44	£2,533.31
7	Administration Costs	£1,798.68	£35.52	£1,834.20
8	Outdoor Activities Costs	£1,891.32	£191.81	£2,083.13
9	Event Costs	£8,705.90	£1,543.19	£10,249.09
10	Staff Costs	£1,990.92	£0.00	£1,990.92
11	External Funding Costs	£0.00	£0.00	£0.00
		£16,564.69	£2,125.96	£18,690.65

### BANK ACCOUNTS

*(These figures make allowance for unprocessed cheques and unprocessed receipts)*

	<i>From Bank Account report</i>	<i>From Reconciliation report</i>
RBS - Current a/c	£25,025.44	£6,773.79
RBS - Special Interest	£68,634.48	£88,634.48
Mayors Account	£1,902.89	£1,902.89
Undeposited Funds	£60.00	£0.00
Shares	£223.30	£223.30
<b>Plus Unpresented Receipts</b>		£22,606.37
<b>Less Unpresented Cheques</b>		£24,294.72
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<b>Total in Banks</b>	<b>£95,846.11</b>	<b>£95,846.11</b>
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<b>Cash</b>	<b>£200.00</b>	<b>£200.00</b>
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<b>GRAND TOTAL (Banks and Cash)</b>	<b>£96,046.11</b>	<b>£96,046.11</b>
		<i>£0.00</i>

**MATLOCK TOWN COUNCIL**

<b>Bank Reconciliation at 03/05/2011</b>		
Cash in Hand 01/04/2011		
		110,672.03
<b>ADD</b>		
Receipts 01/04/2011 - 03/05/2011		
		6,249.23
<b>SUBTRACT</b>		
Payments 01/04/2011 - 03/05/2011		
		20,875.15
<b>A</b>	<b>Cash in Hand 03/05/2011</b> (per Cash Book)	<b>96,046.11</b>
Cash in hand per Bank Statements		
Cash	15/04/2011	200.00
RBS Current Account	15/04/2011	6,773.79
RBS Special Interest Account	15/04/2011	88,634.48
Mayors Account	31/03/2011	1,902.89
Undeposited Funds	03/05/2011	0.00
Shares	03/05/2011	223.30
		<b>97,734.46</b>
Less unrepresented cheques As attached		
		24,294.72
Plus unrepresented receipts As attached		
		73,439.74
		22,606.37
<b>B</b>	<b>Adjusted Bank Balance</b>	<b>96,046.11</b>
<b>A = B Checks out OK</b>		

**MATLOCK TOWN COUNCIL****Uncashed payments/transfers out (All banks)**

<b>Voucher</b>	<b>Date</b>	<b>Cheque No.</b>	<b>Description</b>	<b>Total</b>	<b>Bank</b>
7	05/04/2011	6249	Risk Assessment Software	33.83	RBS Current Account
9	05/04/2011	6251	Imperial Rooms Roof Repairs	300.00	RBS Current Account
10	05/04/2011	6252	Annual Maintenance - Telephone	270.00	RBS Current Account
13	05/04/2011	6255	Make Safe Bus Shelter - Hurst Ri	220.50	RBS Current Account
14	05/04/2011	6256	Mileage	95.08	RBS Current Account
18	05/04/2011	6259	EMIB - Seminar	10.00	RBS Current Account
19	05/04/2011	6260	Annual Subscription - Community	829.67	RBS Current Account
20	05/04/2011	6261	Mileage	11.70	RBS Current Account
24	05/04/2011	6265	Land Registry	36.00	RBS Current Account
25	05/04/2011	6265	Folding Chair/Picture Frames	24.54	RBS Current Account
34	06/04/2011	6276	Annual Subscription - Community	15.50	RBS Current Account
35	06/04/2011	6277	Annual Subscriptions	30.00	RBS Current Account
5	19/04/2011		Transfer to RBS Current Account	10,000.00	RBS Special Interest A
47	21/04/2011	6220	Training	90.00	RBS Current Account
48	26/04/2011	6279	East Midlands in Bloom Entry	25.00	RBS Current Account
7	27/04/2011		Transfer to RBS Current Account	10,000.00	RBS Special Interest A
8	28/04/2011		Transfer to Cash	118.40	RBS Current Account
44	03/05/2011	6280	Community Grant	234.00	RBS Current Account
45	03/05/2011	6281	Light Repairs in Small Hall	126.00	RBS Current Account
46	03/05/2011	6282	Cable Ties	3.53	RBS Current Account
49	03/05/2011	6283	Christmas Lights	86.21	RBS Current Account
50	03/05/2011	6284	Water Rates	323.21	RBS Current Account
51	03/05/2011	6285	Computer Support	570.00	RBS Current Account
52	03/05/2011	6286	Janitorial Supplies	134.87	RBS Current Account
53	03/05/2011	6286	Office Supplies	50.19	RBS Current Account
54	03/05/2011	6284	Water Rates - Allotments	73.90	RBS Current Account
55	03/05/2011	6284	Water Rates - Allotments	175.64	RBS Current Account
56	03/05/2011	6291	Christmas Tree Globes	63.60	RBS Current Account
57	03/05/2011	6292	Janitorial Supplies	63.35	RBS Current Account
58	03/05/2011	6294	Band Concert	250.00	RBS Current Account
69	03/05/2011	6281	Call Out Charge - Lights	30.00	RBS Current Account
<b>Total-----</b>				<b>24,294.72</b>	

**MATLOCK TOWN COUNCIL****Uncashed receipts/transfers out (All banks)**

<b>Voucher</b>	<b>Date</b>	<b>Cheque No.</b>	<b>Description</b>	<b>Total</b>	<b>Bank</b>
5	19/04/2011		Transfer from RBS Special Intere	10,000.00	RBS Current Account
83	19/04/2011	DC 91091	Room Hire	145.25	RBS Current Account
6	21/04/2011		Transfer from Undeposited Funds	321.23	RBS Current Account
101	26/04/2011	DD 91073	Room Hire	975.00	RBS Current Account
7	27/04/2011		Transfer from RBS Special Intere	10,000.00	RBS Current Account
110	27/04/2011	DC 91098	Room Hire	142.80	RBS Current Account
9	28/04/2011		Transfer from Undeposited Funds	962.09	RBS Current Account
120	28/04/2011	Cash	Allotment Rent	24.00	Undeposited Funds
121	28/04/2011	Chaeque 003:	Hanging Basket	36.00	Undeposited Funds
			<b>Total-----</b>	<b>22,606.37</b>	

3 May 2011 (2011-2012)

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**MATLOCK TOWN COUNCIL**  
**BANK ACCOUNTS**

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RBS Current Account	£25,025.44
RBS Special Interest Account	£68,634.48
Mayors Account	£1,902.89
Undeposited Funds	£60.00
Shares	£223.30
<b>Total in Banks</b>	<b>95,846.11</b>
<b>Cash</b>	<b>200.00</b>
<b>GRAND TOTAL (Banks and Cash)</b>	<b>£96,046.11</b>

**MATLOCK TOWN COUNCIL**  
**Receipts and Payments compared with Flexed Budget (01/04/2011 to 31/01/2012)**

	Budget Receipts		Budget Payments		Act: Receipts	Act: Payments		Variance Year to Date
	Total for Year	Year to Date	Total for Year	Year to Date		Total for Year	Year to Date	
<b>Cost Centre 1 PRECEPT</b>								
1 Precept	258,859.00	258,859.00	0.00	0.00	0.00	0.00	0.00	-258,859.00
<b>Sub Total for Cost Centre 1</b>	<b>258,859.00</b>	<b>258,859.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-258,859.00</b>
<b>Cost Centre 2 COMMUNITY RECEIPTS</b>								
2 Imperial Rooms Sales	43,000.00	35,833.30	4604.23	0.00	0.00	0.00	0.00	-31,229.07
3 Town Trail book sales	500.00	416.70	0.00	0.00	0.00	0.00	0.00	-416.70
<b>Sub Total for Cost Centre 2</b>	<b>43,500.00</b>	<b>36,250.00</b>	<b>4,604.23</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-31,645.77</b>
<b>Cost Centre 3 ADMINISTRATION RECEIPTS</b>								
4 Bank Interest & Shares	500.00	416.70	0.00	0.00	0.00	0.00	0.00	-416.70
5 Miscellaneous income	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6 External Funding	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
<b>Sub Total for Cost Centre 3</b>	<b>500.00</b>	<b>416.70</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-416.70</b>
<b>Cost Centre 4 OUTDOOR ACTIVITIES RECEIPTS</b>								
7 Allotment rents	1,179.00	1,179.00	1056.00	0.00	0.00	0.00	0.00	-123.00
8 Floral displays & Hanging Baskets	1,285.00	1,285.00	402.00	0.00	0.00	0.00	0.00	-883.00
9 Farmers' Market sales	2,500.00	2,083.30	187.00	0.00	0.00	0.00	0.00	-1,896.30
<b>Sub Total for Cost Centre 4</b>	<b>4,964.00</b>	<b>4,547.30</b>	<b>1,645.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-2,902.30</b>
<b>Cost Centre 5 EVENT RECEIPTS</b>								
10 Christmas Weekend	20,500.00	20,500.00	0.00	0.00	0.00	0.00	0.00	-20,500.00
<b>Sub Total for Cost Centre 5</b>	<b>20,500.00</b>	<b>20,500.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>-20,500.00</b>
<b>Cost Centre 6 OPERATING COSTS &amp; GRANT</b>								
11 Imperial Rooms Business rates	0.00	0.00	0.00	7,000.00	0.00	7,000.00	0.00	7,000.00
12 Imperial Rooms Maintenance	0.00	0.00	0.00	4600.00	0.00	3,833.30	988.12	2,845.18
13 Imperial Rooms services	0.00	0.00	0.00	12,000.00	0.00	10,950.00	1,315.97	9,634.03
14 Entertainment Licenses	0.00	0.00	0.00	650.00	0.00	400.00	234.00	166.00
15 Citizens Advice Bureau grant	0.00	0.00	0.00	3,000.00	0.00	1,500.00	0.00	1,500.00
16 Community Grants	0.00	0.00	0.00	6,000.00	0.00	4,500.00	534.00	3,966.00

**TATLOCK TOWN COUNCIL**  
**Receipts and Payments compared with Flexed Budget (01/04/2011 to 31/01/2012)**

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
17 CCTV	0.00	0.00	2,000.00	2,000.00	0.00
<b>Sub Total for Cost Centre 6</b>	<b>0.00</b>	<b>0.00</b>	<b>35,250.00</b>	<b>30,183.30</b>	<b>3,072.09</b>
<b>Cost Centre 7 ADMINISTRATION COSTS</b>					
18 Audit Costs	0.00	0.00	1,500.00	1,500.00	0.00
19 Annual Subscriptions	0.00	0.00	1500.00	1,125.00	1010.17
20 Insurance	0.00	0.00	4,500.00	4,500.00	0.00
21 Bank Charges	0.00	0.00	1,000.00	833.30	0.00
22 Office Expenses incl Computer	0.00	0.00	10,450.00	9,300.00	562.09
23 Mayors Allowance	0.00	0.00	775.00	645.80	575.42
24 Conferences & Training	0.00	0.00	2,000.00	1,666.70	90.00
25 Elections	0.00	0.00	10,000.00	10,000.00	0.00
26 Miscellaneous expenses	0.00	0.00	350.00	291.70	36.00
27 Town Newsletter & publications	0.00	0.00	4,000.00	3,000.00	0.00
<b>Sub Total for Cost Centre 7</b>	<b>0.00</b>	<b>0.00</b>	<b>36,075.00</b>	<b>32,862.50</b>	<b>2,273.68</b>
<b>Cost Centre 8 OUTDOOR ACTIVITIES COSTS</b>					
28 Open Spaces	0.00	0.00	1,200.00	1,000.00	388.96
29 Street Furniture & maintenance	0.00	0.00	14,955.54	14,705.54	223.23
30 MIB/EMIB, Plants, bulbs & trees	0.00	0.00	2,750.00	2,750.00	35.00
31 Vehicle costs	0.00	0.00	7,350.00	6,125.00	986.40
32 Allotments (water&other expens	0.00	0.00	1,250.00	1,041.70	249.54
33 Other environmental expenses;	0.00	0.00	2,400.00	2,000.00	63.84
34 Floral displays & Hanging Bask	0.00	0.00	7,000.00	7,000.00	0.00
35 Groundwork Derby & Derbyshire	0.00	0.00	12,000.00	12,000.00	0.00
36 Farmers' Market costs	0.00	0.00	1,500.00	1,250.00	196.83
<b>Sub Total for Cost Centre 8</b>	<b>0.00</b>	<b>0.00</b>	<b>50,405.54</b>	<b>47,872.24</b>	<b>2,143.80</b>
<b>Cost Centre 9 EVENT COSTS</b>					
37 Remembrance Sunday	0.00	0.00	750.00	750.00	0.00
38 Events in the Park	0.00	0.00	2,500.00	2,500.00	250.00
39 Christmas Weekend expenses	0.00	0.00	23,500.00	23,500.00	0.00
40 Christmas Light expenses	0.00	0.00	25,000.00	24,650.00	8841.01

**MATLOCK TOWN COUNCIL**  
**Receipts and Payments compared with Flexed Budget (01/04/2011 to 31/01/2012)**

	Budget Receipts		Act. Receipts	Budget Payments		Act. Payments	Variance Year to Date
	Total for year	Year to Date		Total for Year	Year to Date		
Sub Total for Cost Centre 9	0.00	0.00	0.00	51,750.00	51,400.00	9,091.01	42,308.99
<b>Cost Centre 10 STAFF COSTS</b>							
41 Employee Costs	0.00	0.00	0.00	127095.00	105,912.50	1990.92	103,921.58
42 Employer's NIC	0.00	0.00	0.00	6667.00	5,555.80	0.00	5,555.80
43 Employer's Pension Contributor	0.00	0.00	0.00	26602.00	22,168.30	0.00	22,168.30
44 Personal Protective Equipment	0.00	0.00	0.00	250.00	208.30	0.00	208.30
Sub Total for Cost Centre 10	0.00	0.00	0.00	160,614.00	133,844.90	1,990.92	131,853.98
<b>GRAND TOTALS</b>	<b>£328,323.00</b>	<b>£320,573.00</b>	<b>£6,249.23</b>	<b>£334,094.54</b>	<b>£296,162.94</b>	<b>£18,571.50</b>	<b>-£36,732.33</b>