

Bank Reconciliation at 01/03/2011		
Cash in hand 01/04/2010 Please note that this is calculated from your entered 'Start of Year' 'Bank Balances' However you should check against, and provide for your internal auditor, a copy of last years audited Balance Sheet where this figure will be found. If the figure is not the same your accounts will not balance at the year end!!		
		100,160.36
ADD		
Receipts 01/04/2010 - 08/03/2011 (From last page of 'Reports/Lists' 'Transactions' 'Receipts' report.)		318,939.93
		419,100.29
SUBTRACT		
Payments 01/04/2010 - 08/03/2011 (From last page of 'Reports/Lists' 'Transactions' 'Payments' report.)		290,051.17
A	Cash in hand 08/03/2011 (per Cash Book)	129,049.12
Cash in hand per Bank Statements (Manually entered)		
	RBS-Current a/c 15/02/2011	18,912.86
	RBS-Special Interest 15/02/2011	113,552.71
	Mayors Account 31/01/2011	1,705.16
	Shares 07/10/2010	223.30
	Cash 01/03/2011	200.00
		134,594.03
	Less unrepresented cheques As attached	9,339.11
		125,254.92
	Plus unrepresented receipts As attached	3,794.20
B	Adjusted Bank Balance	129,049.12
A = B Checks out OK		

MATLOCK TOWN COUNCIL

RECEIPTS AND PAYMENTS IN COST CENTRES

BETWEEN 01/04/2010 AND 28/02/2011

Centre	Description	Net	VAT	Total
IS				
1	Income	£251,320.00		£251,320.00
2	Community Receipts	£55,943.53		£55,943.53
3	Administration Receipts	£6,449.45		£6,449.45
4	Environment Receipts	£3,444.00		£3,444.00
5	Project/Regeneration Receipts	£1,782.95		£1,782.95
		£318,939.93	£0.00	£318,939.93
NTS				
6	Community Costs	£53,605.14	£7,718.45	£61,323.59
7	Administration Costs	£21,398.06	£2,082.95	£23,481.01
8	Environmental Costs	£37,745.57	£5,963.07	£43,708.64
9	Project/Regeneration Costs	£11,874.18	£1,625.52	£13,499.70
10	Staff Costs	£142,036.23	£25.87	£142,062.10
11	External Funding Costs	£3,260.37	£59.21	£3,319.58
		£269,919.55	£17,475.07	£287,394.62

BANK ACCOUNTS

(These figures make allowance for unprocessed cheques and unprocessed receipts)

RBS - Current a/c	£10,462.56
RBS - Special Interest	£113,552.71
Mayors Account	£1,805.16
Undeposited Funds	£2,805.39
Shares	£223.30
Bank 6	£0.00
Bank 7	£0.00
Bank 8	£0.00
Bank 9	£0.00
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Total in Banks	£128,849.12
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Cash	£200.00
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Matlock Town Council
Receipts and Payments compared with Flexed Budget (01/04/2010 to 28/02/2011)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
Cost Centre 1 INCOME					
10 Precept	251,320.00	251,320.00	0.00	0.00	0.00
Sub Total for Cost Centre 1	251,320.00	251,320.00	0.00	0.00	0.00
Cost Centre 2 COMMUNITY RECEIPTS					
30 Imperial Rooms sales	43,050.00	39,462.50	0.00	0.00	-2,359.07
31 Christmas Weekend	20,500.00	18,840.10	0.00	0.00	-1,659.90
Sub Total for Cost Centre 2	63,550.00	59,962.50	0.00	0.00	-4,018.97
Cost Centre 3 ADMINISTRATION RECEIPT					
50 Bank Interest&Shares	505.00	378.75	0.00	0.00	244.24
51 Miscellaneous income	0.00	0.00	0.00	0.00	3,545.09
52 External Funding	565.00	0.00	0.00	0.00	2,281.37
Sub Total for Cost Centre 3	1,070.00	378.75	0.00	0.00	6,070.70
Cost Centre 4 ENVIRONMENT RECEIPTS					
70 Allotment Rents	1,179.00	1,179.00	0.00	0.00	-735.00
71 Floral display&basket	1,285.00	1,285.00	0.00	0.00	1,715.00
Sub Total for Cost Centre 4	2,464.00	2,464.00	0.00	0.00	980.00
Cost Centre 5 PROJECT/REGEN.RECEIPTS					
90 Farmers' Market sales	2,482.00	2,275.13	0.00	0.00	-762.13
91 Town Trail book sales	500.00	458.37	0.00	0.00	-188.42
Sub Total for Cost Centre 5	2,982.00	2,733.50	0.00	0.00	-950.55
Cost Centre 6 COMMUNITY COSTS					
110 Imp Rms Business rate	0.00	0.00	8,400.00	8,400.00	4,302.00
111 Imp Rms Maintenance	0.00	0.00	4,620.00	4,235.00	2,590.12
112 Imp Rms Services	0.00	0.00	13,600.00	12,883.33	2,481.79
113 Christmas Weekend	0.00	0.00	23,300.00	23,300.00	-855.32
114 CAB Grant	0.00	0.00	1,500.00	0.00	0.00
115 Community Grants	0.00	0.00	6,000.00	5,500.00	3,450.00
116 Christmas Lights	0.00	0.00	26,000.00	25,625.00	14,369.60
Sub Total for Cost Centre 6	0.00	0.00	83,420.00	79,943.33	26,338.19
Cost Centre 7 ADMINISTRATION COSTS					
130 Audit Costs	0.00	0.00	1,500.00	1,500.00	337.50
131 Entertainment License	0.00	0.00	650.00	400.00	19.91
132 Annual Subscriptions	0.00	0.00	1,500.00	1,125.00	890.00

Matlock Town Council
Receipts and Payments compared with Flexed Budget (01/04/2010 to 28/02/2011)

	Budget Receipts		Budget Payments		Variance
	Total for year	Year to Date	Total for Year	Year to Date	
133 Insurance	0.00	0.00	6,000.00	6,000.00	4,140.68
134 Bank Charges	0.00	0.00	1,000.00	916.63	276.40
135 Office expenses	0.00	0.00	10,350.00	9,770.83	-987.37
136 Mayors Allowance	0.00	0.00	775.00	710.38	-2,475.00
137 Conferences/Training	0.00	0.00	2,000.00	1,833.37	1,487.12
138 Electons	0.00	0.00	0.00	0.00	0.00
139 Miscellaneous expense	0.00	0.00	350.00	320.87	-228.66
Sub Total for Cost Centre 7	0.00	0.00	24,125.00	22,577.08	1,179.02
Cost Centre 8 ENVIRONMENTAL COSTS					
150 Open Spaces	0.00	0.00	17,700.00	17,491.66	-2,273.10
151 Street Furniture	0.00	0.00	6,500.00	5,958.37	4,408.91
152 MIB/EMIB	0.00	0.00	350.00	350.00	87.20
153 Vehicle Costs	0.00	0.00	6,850.00	6,279.13	-726.90
154 Allotments	0.00	0.00	1,250.00	1,145.87	586.26
155 Other Envmt. expenses	0.00	0.00	4,800.00	4,600.00	3,613.09
156 Floral display&basket	0.00	0.00	7,000.00	7,000.00	-616.00
Sub Total for Cost Centre 8	0.00	0.00	44,450.00	42,825.03	5,079.46
Cost Centre 9 PROJECT/REGEN.COSTS					
170 Remembrance Sunday	0.00	0.00	750.00	750.00	86.60
171 Farmers' Market	0.00	0.00	1,500.00	1,375.00	96.96
172 Events in the Park	0.00	0.00	2,500.00	2,500.00	893.04
173 N'letter/publications	0.00	0.00	4,000.00	3,000.00	1,599.22
174 DDC Consultancy	0.00	0.00	7,500.00	7,500.00	575.00
175 Wall Mounted Flags	0.00	0.00	800.00	800.00	800.00
Sub Total for Cost Centre 9	0.00	0.00	17,050.00	15,925.00	4,050.82
Cost Centre 10 STAFF COSTS					
190 Employee costs	0.00	0.00	142,400.00	130,533.37	18,846.90
191 Employers NI	0.00	0.00	7,800.00	7,150.00	19.67
192 Employers Pension	0.00	0.00	28,200.00	25,850.00	2,777.31
193 P P E	0.00	0.00	250.00	229.13	82.39
Sub Total for Cost Centre 10	0.00	0.00	178,650.00	163,762.50	21,726.27
Cost Centre 11 EXTERNAL FUNDING COSTS					
210 Breathing Places	0.00	0.00	0.00	0.00	-732.00
211 Awards for All	0.00	0.00	0.00	0.00	-2,351.37
212 DDEP	0.00	0.00	0.00	0.00	-177.00

Matlock Town Council
Receipts and Payments compared with Flexed Budget (01/04/2010 to 28/02/2011)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Total for Year	Year to Date	
Sub Total for Cost Centre 11	0.00	0.00	0.00	0.00	-3,260.37
GRAND TOTALS	£321,386.00	£316,858.75	£347,695.00	£325,032.94	£57,194.57

Matlock Town Council
--- PAYMENTS LIST --- Between 01/03/2011 to 08/03/2011

Voucher Code	Date	Minute	Bank Cheq. No.	Description	Supplier	Number & Name	Vat Type	Net	Vat	Total
1409	112 08/03/201	85/10	1 6226	Janitorial Supplies	4 Viking Direct		S	119.15	29.79	148.94
1410	135 08/03/201	85/10	1 6226	Office Expenses	4 Viking Direct		S	118.28	23.64	141.92
1425	193 08/03/201	85/10	1 6227	Forestry Helmet	456 William Twigg Ltd		S	24.95	4.99	29.94
1426	155 08/03/201	85/10	1 6227	Chain Saw Oil	456 William Twigg Ltd		S	18.90	3.78	22.68
1427	111 08/03/201	85/10	1 6227	Waste pipe & elbow	456 William Twigg Ltd		S	13.42	2.69	16.11
1428	150 08/03/201	85/10	1 6227	Fixing for Gate - Denefields	456 William Twigg Ltd		S	11.92	2.38	14.30
1429	151 08/03/201	85/10	1 6228	Shelter Maintenance	463 Shelter Maintenance Company		S	295.00	59.00	354.00
1430	111 08/03/201	85/10	1 6229	Washroom supplies	591 Matlock Glass Company		S	52.56	10.51	63.07
1431	132 08/03/201	85/10	1 6230	Zurich Subscription Renewal	592 Zurich		S	145.00	29.00	174.00
1432	155 08/03/201	85/10	1 6231	2 Stroke Oil	315 Platts Harris		S	25.74	4.90	30.64
1433	113 08/03/201	xmas	1 6232	Diesel for Xmas Weekend	593 D.I Smith & Sons		S	419.05	20.95	440.00
1434	113 08/03/201	xmas	1 6233	Community Transport	594 Bakewell & Eyam Community Tran		E	175.00	0.00	175.00
1435	135 08/03/201	36/11	1 6234	Laptop Battery	68 Peak Support Services Ltd		S	103.25	20.65	123.90
1436	135 08/03/201	36/11	1 6234	Install Scribe	68 Peak Support Services Ltd		S	175.00	35.00	210.00
1437	171 08/03/201	85/10	1 6235	Farmers Market Advert	536 Johnston Publishing Ltd		S	233.83	46.77	280.60
1438	155 08/03/201	206/10	1 6236	Carpet Bedding Scheme	105 DDDC		E	300.00	0.00	300.00
1439	116 08/03/201	38/11	1 6237	Tree Light Globes	595 International Components		S	56.00	11.20	67.20
1440	153 08/03/201	MIB	1 6238	MIB Seminar	596 Mr B Hopkinson		E	16.25	0.00	16.25
1441	154 08/03/201	85/10	1 6229	Repair to Notice Board	591 Matlock Glass Company		S	40.00	8.00	48.00
TOTALS								£2,343.30	£313.25	£2,656.55