

MATLOCK TOWN COUNCIL

Bank Reconciliation at 01/11/2011		
	Cash in Hand 01/04/2011	
		110,672.03
	ADD	
	Receipts 01/04/2011 - 01/11/2011	301,133.04
		411,805.07
	SUBTRACT	
	Payments 01/04/2011 - 01/11/2011	169,213.12
A	Cash in Hand 01/11/2011 (per Cash Book)	242,591.95
	Cash in hand per Bank Statements	
	Cash 13/05/2011	200.00
	RBS Current Account 14/10/2011	14,856.10
	RBS Special interest Account 30/09/2011	228,908.98
	Mayors Account 30/09/2011	100.21
	Undeposited Funds 31/05/2011	0.00
	Shares 31/05/2011	223.30
		244,288.59
	Less unrepresented cheques As attached	10,812.59
		233,476.00
	Plus unrepresented receipts As attached	9,115.95
B	Adjusted Bank Balance	242,591.95
	A = B Checks out OK	

MATLOCK TOWN COUNCIL**Uncashed payments/transfers out (All banks)**

Voucher	Date	Cheque No.	Description	Total	Bank
305	10/10/2011	6401	Gazebo's for Farmers Market	802.15	RBS Current Account
306	17/10/2011	6380	Mileage	85.15	RBS Current Account
307	17/10/2011	6381	Mileage	104.65	RBS Current Account
308	17/10/2011	6382	Grease for Brushcutter	13.15	RBS Current Account
309	17/10/2011	6383	Padlock	13.79	RBS Current Account
310	17/10/2011	6383	Inner Tube for Wheelbarrow	4.98	RBS Current Account
311	17/10/2011	6383	Drain Rods	56.59	RBS Current Account
312	17/10/2011	6383	Safety Boots	14.82	RBS Current Account
313	17/10/2011	6384	Christmas Advert	198.00	RBS Current Account
314	17/10/2011	6385	Carpet Cleaner Hire	48.29	RBS Current Account
315	17/10/2011	6386	Audit Fees	1,260.00	RBS Current Account
316	17/10/2011	6387	Mowing at Deneffields	480.00	RBS Current Account
317	17/10/2011	6388	Mileage to East Midlands in Bloor	79.30	RBS Current Account
318	17/10/2011	6389	Farmers Market Advert	282.65	RBS Current Account
319	17/10/2011	6390	First Aid Supplies	49.14	RBS Current Account
320	17/10/2011	6391	Band Concert	200.00	RBS Current Account
321	17/10/2011	6392	Glass Awards	32.00	RBS Current Account
322	17/10/2011	6393	Christmas Advert	264.00	RBS Current Account
323	17/10/2011	6394	Watering Hanging Baskets	900.53	RBS Current Account
324	17/10/2011	6395	Community Grant	250.00	RBS Current Account
325	17/10/2011	6396	Community Grant	250.00	RBS Current Account
326	17/10/2011	6397	Community Grant	150.00	RBS Current Account
327	17/10/2011	6398	Electric - Christmas Lights	57.60	RBS Current Account
328	17/10/2011	6399	Unison Payment	131.18	RBS Current Account
333	25/10/2011	6402	Acoustic Foam	84.62	RBS Current Account
54	28/10/2011		Transfer to RBS Current Account	5,000.00	RBS Special Interest A
			Total-----	10,812.59	

MATLOCK TOWN COUNCIL**Uncashed receipts/transfers out (All banks)**

Voucher	Date	Cheque No.	Description	Total	Bank
492	05/10/2011		Mayor's Charity	15.00	Mayors Account
531	19/10/2011	Direct Credit	Room Hire	169.24	RBS Current Account
53	21/10/2011		Transfer from Undeposited Funds	813.91	RBS Current Account
554	26/10/2011	Direct Credit	Room Hire	26.25	RBS Current Account
555	26/10/2011	Direct Credit	Room Hire	51.30	RBS Current Account
561	26/10/2011	Direct Credit	Room Hire	1,004.70	RBS Current Account
54	28/10/2011		Transfer from RBS Special Intere	5,000.00	RBS Current Account
55	28/10/2011		Transfer from Undeposited Funds	1,622.73	RBS Current Account
556	28/10/2011	Cheque 0023	Room Hire	196.87	Undeposited Funds
557	31/10/2011	Cheque 0017	Room Hire	28.95	Undeposited Funds
558	31/10/2011	Cheque 0014	Room Hire	35.00	Undeposited Funds
559	31/10/2011	Cheque 0000	Farmers Market	17.00	Undeposited Funds
560	31/10/2011	Cash	Room Hire	135.00	Undeposited Funds
				Total-----	9,115.95

1 November 2011 (2011-2012)

MATLOCK TOWN COUNCIL
BANK ACCOUNTS

RBS Current Account	£17,731.64
RBS Special Interest Account	£223,908.98
Mayors Account	£115.21
Undeposited Funds	£412.82
Shares	£223.30
Total in Banks	242,391.95
Cash	200.00
GRAND TOTAL (Banks and Cash)	£242,591.95

MATLOCK TOWN COUNCIL

RECEIPTS AND PAYMENTS IN COST CENTRES

BETWEEN 01/04/2011 AND 01/11/2011

Cost Centre	Description	Net	VAT	Total
RECEIPTS				
1	Precept	£258,859.00		£258,859.00
2	Community Receipts	£23,448.99		£23,448.99
3	Administration Receipts	£1,472.27		£1,472.27
4	Outdoor Activities Receipts	£4,843.50		£4,843.50
5	Event receipts	£12,509.28		£12,509.28
		£301,133.04	£0.00	£301,133.04
PAYMENTS				
6	Operating Costs & Grants	£13,802.84	£1,200.96	£15,003.80
7	Administration Costs	£21,932.50	£1,000.04	£22,932.54
8	Outdoor Activities Costs	£32,924.31	£5,973.08	£38,897.39
9	Event Costs	£12,137.22	£1,721.46	£13,858.68
10	Staff Costs	£78,503.51	£17.20	£78,520.71
11	External Funding Costs	£0.00	£0.00	£0.00
		£159,300.38	£9,912.74	£169,213.12

BANK ACCOUNTS

(These figures make allowance for unprocessed cheques and unprocessed receipts)

	<i>From Bank Account report</i>	<i>From Reconciliation report</i>
RBS - Current a/c	£17,731.64	£14,856.10
RBS - Special Interest	£223,908.98	£228,908.98
Mayors Account	£115.21	£100.21
Undeposited Funds	£412.82	£0.00
Shares	£223.30	£223.30
Plus Unpresented Receipts		£9,115.95
Less Unpresented Cheques		£10,812.59
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Total in Banks	£242,391.95	£242,391.95
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Cash	£200.00	£200.00
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GRAND TOTAL (Banks and Cash)	£242,591.95	£242,591.95

MATLOCK TOWN COUNCIL
Receipts and Payments compared with Flexed Budget (01/01-2011 to 30/11/2011)

	Budget Receipts		Budget Payments		Variance Year to Date
	Total for year	Year to Date	Act. Receipts	Total for Year	
Cost Centre 1 PRECEPT					
1 Precept	258,859.00	258,859.00	258,859.00	0.00	0.00
Sub Total for Cost Centre 1	258,859.00	258,859.00	258,859.00	0.00	0.00
Cost Centre 2 COMMUNITY RECEIPTS					
2 Imperial Rooms Sales	43,000.00	28,666.64	23,448.99	0.00	0.00
3 Town Trail book sales	500.00	333.36	0.00	0.00	0.00
Sub Total for Cost Centre 2	43,500.00	29,000.00	23,448.99	0.00	-5,551.01
Cost Centre 3 ADMINISTRATION RECEIPTS					
4 Bank Interest & Shares	500.00	333.36	381.91	0.00	0.00
5 Miscellaneous income	0.00	0.00	525.36	0.00	0.00
6 External Funding	0.00	0.00	665.00	0.00	0.00
Sub Total for Cost Centre 3	500.00	333.36	1,472.27	0.00	1,138.91
Cost Centre 4 OUTDOOR ACTIVITIES RECEIPTS					
7 Allotment rents	1,179.00	1,179.00	1,233.00	0.00	0.00
8 Floral displays & Hanging Baskets	1,285.00	1,285.00	2,330.00	0.00	0.00
9 Farmers' Market sales	2,500.00	1,666.64	1,280.50	0.00	0.00
Sub Total for Cost Centre 4	4,964.00	4,130.64	4,843.50	0.00	712.86
Cost Centre 5 EVENT RECEIPTS					
10 Christmas Weekend	20,500.00	20,500.00	12,509.28	0.00	0.00
Sub Total for Cost Centre 5	20,500.00	20,500.00	12,509.28	0.00	-7,990.72
Cost Centre 6 OPERATING COSTS & GRANT					
11 Imperial Rooms Business rates	0.00	0.00	0.00	7,000.00	5,600.00
12 Imperial Rooms Maintenance	0.00	0.00	0.00	4,600.00	3,066.64
13 Imperial Rooms services	0.00	0.00	0.00	12,000.00	8,950.00
14 Entertainment Licenses	0.00	0.00	0.00	650.00	0.00
15 Citizens Advice Bureau grant	0.00	0.00	0.00	3,000.00	1,500.00
16 Community Grants	0.00	0.00	0.00	6,000.00	3,000.00
17 CCTV	0.00	0.00	0.00	2,000.00	2,000.00

MATLOCK TOWN COUNCIL
Receipts and Payments compared with Flexed Budget (01/01/2011 to 30/11/2011)

	Budget Receipts		Budget Payments		Variance Year to Date		
	Total for year	Year to Date	Total for Year	Year to Date			
Sub Total for Cost Centre 9	0.00	0.00	0.00	51,750.00	22,450.00	12,137.22	10,312.78
Cost Centre 10 STAFF COSTS							
41 Employee Costs	0.00	0.00	0.00	127095.00	84,730.00	61238.05	23,491.95
42 Employer's NIC	0.00	0.00	0.00	6667.00	4,444.64	4795.11	-350.47
43 Employer's Pension Contributor	0.00	0.00	0.00	26602.00	17,734.64	12384.30	5,350.34
44 Personal Protective Equipment	0.00	0.00	0.00	250.00	166.64	86.05	80.59
Sub Total for Cost Centre 10	0.00	0.00	0.00	160,614.00	107,075.92	78,503.51	28,572.41
GRAND TOTALS	£328,323.00	£312,823.00	£301,133.04	£334,094.54	£229,106.46	£159,300.38	£58,116.12