



<ul style="list-style-type: none"> <li>• Shortlands: 1) to find out who owns the land; 2) to talk to residents; 3) representative from Shortlands would be helpful.</li> <li>• Cllr D.Barker would like to see more flowers in the (new) bus station.</li> <li>• Transition Matlock wants to do more edible plants</li> <li>• TH is working on Allen Hill Spa's history. A few bulbs should be planted on the right side.</li> <li>• Knowleston Place should be improved</li> <li>• Coffee Morning at All Saint's School. A walk from Highfields School to Mr and Mrs Wild's garden for a tea/coffee and cake.</li> </ul>	<p>TH</p>
<p><b>OTHER PROJECTS</b></p> <ul style="list-style-type: none"> <li>• Wellington Street (Top end) in front of Hairdresser's salon. Find out owner and ask to improve the site.</li> <li>• A plot can be improved in Lumsdale</li> </ul>	<p>TH</p>
<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• Anne would like to work with schools</li> </ul>	
<p><b>Date of next meeting: Monday 18<sup>th</sup> January 2009, 6pm, Small Hall, Imperial Rooms</b></p>	

*Indre Harper*  
Indre Harper  
Clerical Assistant

## COMMITTEE / WORKING PARTY PRO FORMA

MEETING OF: FINANCE AND AUDIT COMMITTEE

DATE: MONDAY 26 OCTOBER 2009

PRESENT AT MEETING: Cllrs D Barker (Chair), B Tipping, B Hopkinson, G Stevens,  
I Milne  
Karen Jenkinson, Finance Officer  
Susan Smith, Town Clerk/Responsible Finance Officer

APOLOGIES RECEIVED: Cllr S Flitter (another meeting)

DECLARATIONS OF INTEREST: **None**

VARIATION OF ORDER OF BUSINESS: **None**

**DECLARATIONS OF INTEREST**

Members are requested to declare any personal or prejudicial interest they may have in any item to be discussed and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4b of Public Participation - **None**

**PUBLIC PARTICIPATION:**

**PUBLIC SPEAKING – 15 minutes in total**

At the start of the meeting a period is available for members of the public to ask questions or submit comments. Limited to 3 minutes per person, at the discretion of the Chair of the meeting. – **None**

**MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting of the Finance and Audit Committee held on Monday 5 October 2009.

The Chair to sign the minutes of the last meeting

## Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

**Resolved: to approve the minutes of the meeting of the Finance and Audit Committee held on Monday 5 October 2009**

*(In future, ensure that the minutes include more explanations in order that any member absent from the meeting can understand what decisions were made)*

## BUDGET 2010/11

Continue to working to recommended guidelines for budget setting, work towards a budget document and precept figure for submission to full Council.

The merits of capital budgeting was discussed whereby capital projects would be budgeted separately. It was agreed that this could be considered in 2011/12 budget.

**Resolved:**

**to change “Imperial Rooms – long term” to read “Funds in Reserve” - £77,637  
 “Funds in Reserve” to “Running costs for 3 months” - £45,000  
 Contingency is for emergencies and needs keeping.  
 Elections in 2011/12 will increase to £3000  
 Replacement Christmas lights will go up to £3000 in 2011/12**

**Resolved: to increase the room rents by 2.5% from 05.04.10, allotment rent to £22/£15.50 01.04.11 and leave the Farmers’ Market rent at £17.00**

**Resolved: to increase the precept by 1.5%**

**Resolved: to add £1000 to the “Environment other” budget heading. This to be used for Tony Rosser’s memorial if required**

Agenda next meeting: final approval of the revised figures – as above.

## RECOMMENDATIONS TO COUNCIL:

That the Finance and Audit Committee continue to work on the budget proposals with a view to presenting them to full Council at their meeting of 16 November 2009.

MEETING OPENED: 6pm

MEETING CLOSED:

7.25pm

DATE OF NEXT MEETING:

Monday 2 November 2009  
 at 6.30pm in the Imperial Rooms

## COMMITTEE / WORKING PARTY PRO FORMA

MEETING OF: FINANCE AND AUDIT COMMITTEE

DATE: MONDAY 02 NOVEMBER 2009

PRESENT AT MEETING: Cllrs D Barker (Chair), G Stevens, S Flitter, I Milne,  
B Hopkinson, B Tipping  
Karen Jenkinson (Finance Officer)  
Susan Smith (Town Clerk/Responsible Finance Officer)

APOLOGIES RECEIVED: None

## DECLARATIONS OF INTEREST

Members are requested to declare any personal or prejudicial interest they may have in any item to be discussed and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4b of Public Participation: **None**

**PUBLIC PARTICIPATION - None**

## MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of the Finance and Audit Committee held on Monday 26 October 2009.

The Chair to sign the minutes of the last meeting

**Resolved: to approve the minutes of the Finance and Audit Committee held on Monday 26 October 2009**

## APPROVAL OF THE BUDGET AND PRECEPT FOR 2010-11

Consideration of the documents submitted, as agreed at the last meeting.

**Resolved: to provide documents to full Council on 16 November 2009, showing an increase of both 1.5% and 3% along with the budget figures.**

**Should the increase in precept to be 3% then the extra money to go into general reserves, if 1.5% then the general reserves will be used to make up the short fall. Council should recognise that this cannot continue. It would be preferable to increase the precept slightly each year rather than a large increase in a few years time.**

**Abstentions: Cllrs Hopkinson and Flitter**

**RECOMMENDATIONS TO COUNCIL:**

To adopt the proposed budget for 2010/11

To consider the effect that an increase of 1.5% or 3% would have on the precept, when approving the precept figure for 2010/11

**MEETING OPENED: 6.30pm**

**MEETING CLOSED: 6.55pm**

**DATE OF NEXT MEETING: MONDAY 1 FEBRUARY 2010  
6pm, Imperial Rooms**

# MATLOCK JOINT CHRISTMAS COMMITTEE

## Matlock Town Council

c/o Susan Smith  
Town Clerk  
Imperial Rooms  
Imperial Road  
MATLOCK  
Derbyshire DE4 3NL



## Matlock Business Group

c/o Geoff Stevens  
8 Causeway Lane  
MATLOCK  
Derbyshire  
DE4 3AR

Telephone 01629 57488  
Email: [townclerk@matlock.gov.uk](mailto:townclerk@matlock.gov.uk)  
Website: [www.matlock.gov.uk](http://www.matlock.gov.uk)

Telephone 01629 583630

NOTES FROM A MEETING HELD ON MONDAY 2 NOVEMBER 2009  
AT 5.30PM IN THE SMALL HALL OF THE IMPERIAL ROOMS

Present: CHAIR: Geoff Stevens (*Matlock Town Council*)  
Steve Clements (*Matlock Musical Theatre*)  
Peter Hartshorn (*St John Ambulance*)  
Colin Turnbull (*Matlock Derwent Valley Lions Club*)  
Barrie Leadbeater (*Matlock Derwent Valley Lions Club*)  
Phil Askham (*Matlock Live*)  
Cllr Cate Hopkinson (*Matlock Town Council*)  
Jaquie Stevens (*Matlock Business Group*)  
Susan Smith (*Town Clerk, Matlock Town Council*)

Apologies: Alan Scaife (*Special Events Organisers*)  
Cllr Barry Hopkinson (*Matlock Town Council*)  
Kate Hirst (*Matlock Army Cadets*)

	Action:
<p><b>SPECIAL EVENTS</b></p> <ul style="list-style-type: none"> <li>Weekend Entertainment</li> <li>Craft Marquee</li> </ul> <p>Alan Scaife could not attend the meeting however he had reported that the entertainment was all booked and that whilst there were still a few stalls available in the craft marquee, he was hopeful that he would fill them before the event.</p>	AS
<p><b>MATLOCK LIVE – Parade</b></p> <ul style="list-style-type: none"> <li>Castle View School who were very interested, and participated last year were once again involved.</li> <li>The large hall at the Imperial Rooms is booked for Saturday 5<sup>th</sup> so that workshops can be run. It is hoped to advertise these workshops on the PA. Anyone attending the event will be welcome to participate.</li> <li>The Army Cadets will be asked to help with both the workshops and the parade.</li> </ul>	PA PA SS/KH

<ul style="list-style-type: none"> <li>It was felt essential that the parade be met by adults at Old English Road as there had been an issue with the children straying into the road last year. Cate Hopkinson volunteered to meet the parade and it was thought that the older Army Cadets could also be available to shepherd the children into the park to be met by their parents.</li> </ul> <p>A briefing session for stewards to take place on the Saturday morning of the event, led by Colin of BHPSS.</p>	<p>CH/KH</p> <p>SS/ BHPSS</p>
<p><b>FUNDRAISING</b></p> <p>The Chairman's Appeal is going well, however the current economic situation is affecting sponsorship. The two year sponsorship from Sainsburys has ended and Bowmer &amp; Kirkland, who have sponsored the event for the last 3 years has informed us that they will not be sponsoring the event this year. This amounts to a loss of approx £1,400.</p>	
<p><b>GENERAL MARKET</b></p> <ul style="list-style-type: none"> <li>Marquee The general market is almost full, however space is available outside.</li> <li>Continental Market There was some doubt as to whether there would be a continental market this year, however one has now been found and is being booked.</li> </ul> <p>The Ice Rink will be attending this year and will be located in the smaller of the tennis courts.</p>	
<p><b>SANTA'S GROTTTO</b></p> <p>All is in hand for this year. The electricity to the room needs to be turned on and the decking needs to receive attention as it is still slippery.</p>	<p>SS to inform DDDC</p>
<p><b>FAIRGROUND</b></p> <p>Negotiations are under way with the Fairground operator. All will be in the same locations as last year, with one replacement ride.</p>	
<p><b>TRAFFIC MANAGEMENT AND CAR PARKING</b></p> <p>All is in hand. The AA signs have been ordered, coaches have had their packs including a map sending them to County Offices. County Offices car park has been reserved. The road closure has been received for the parade and the police have promised support. The Stewards are on hand to help out with the parade if required. The Park and Ride bus has not got back to us, so needs chasing.</p>	<p>SS</p>
<p><b>SECURITY AND SAFETY</b></p> <ul style="list-style-type: none"> <li>Stewards</li> <li>Security The stewards and security have been booked and are the same as last year. They will work with the police in stewarding the Christmas Parade.</li> <li>St John Ambulance Will supply the same First Aid post as last year.</li> <li>Emergency Plan GS and SS have attended a meeting with DCC to confirm arrangements.</li> </ul>	

<p><b>ADVERTISING AND PUBLICITY</b></p> <ul style="list-style-type: none"> <li>• Leaflets Distribution had been booked for week commencing 16 December. Matlock Town Council newsletter (for Matlock Residents) would contain the same information and be distributed week commencing 23 December.</li> <li>• Posters The poster boards will be displayed week commencing 16 December with other posters and the publicity banners being displayed after Remembrance Sunday.</li> </ul>	
<p><b>EVENING CONCERTS</b></p> <ul style="list-style-type: none"> <li>• Matlock Musical Theatre No concerts are planned this year, mainly due to financial constraints. Should the Imperial Rooms large hall be free of charge at any time in the future, consideration could be made to hold a concert over the weekend.</li> </ul> <p>Dales Divas will be singing on the bandstand at 3pm on Sunday and in return have been given permission to have a stall selling their material by the bandstand.</p>	
<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"> <li>• Boatbuilders float – It was hoped that this year’s St John float from the Matlock Bath Illuminations would be available for the parade as last year, however there have been problems when dismantling it and may not rebuild exactly the same when reassembled. Every effort would be made to supply something for the parade.</li> <li>• Victorian dress – publicity this year would include a request from the Mayor for residents attending the event to consider dressing in Victorian Costume.</li> </ul> <p>Leaflets and posters were distributed to committee members.</p>	
<p><b>The meeting closed at 6.15pm</b></p> <p><b>Date of next meeting: To be arranged in the New Year.</b></p>	

S. C. Smith.

Susan Smith  
Town Clerk, Matlock Town Council  
On behalf of the Joint Christmas Committee  
17 November 2009

## COMMITTEE / WORKING PARTY PRO FORMA

MEETING OF: PROJECTS WORKING PARTY  
 DATE: WEDNESDAY 4 NOVEMBER 2009

PRESENT AT MEETING: Cllrs David Barker, Cate Hopkinson, Martin Burfoot

APOLOGIES RECEIVED: Cllrs Ursula Lunn and Steve Flitter  
*(no apologies were received prior to the meeting)*

ELECTION OF CHAIRPERSON:  
 Cllr Flitter was not present. It was resolved that Cllr Barker be elected a Chair of this meeting.

DECLARATIONS OF INTEREST: Cllr Martin Burfoot declared a personal interest in Wild Thyme Community Garden and Transition Matlock.

## ITEMS DISCUSSED:

## MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of the Projects Working Party held on Monday 7 October 2009.

The Chair to sign the minutes of the last meeting

**Resolved: to approve the minutes of the meeting of the Projects Working Party held on Monday 7 October 2009. Cllr M Burfoot abstained.**

## Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress.

- Noticeboard relocation
- Meeting with DDDC re New Roundabout and the end of the relief road
- Meeting with DCC Highways re replacement feature, Smedley Street junction
- Opening of Iconic Views
- Action Plan

No further action had been taken on the above items due to workload and the breakdown of the computer system.

Wellfield Walk leaflet –  
 the route had not been reviewed as yet.

Fingerpost Review meeting –

**Resolved:** that the Clerk to advise those involved that the meeting would now take place in the New Year and in view of the current proposals for Crown Square, Dave Brooks (DDDC) be informed of the intention to place a fingerpost on the ‘Peli Deli’ corner.

#### COMMUNITY DEVELOPMENT REPORT

As supplied by Catherine Rawas – appendix 1

**Matlock WiFi** – Would it be necessary for a disclaimer to be put on the site to draw to users attention that the site was not secure? The Clerk felt that this matter would be addressed in discussions that were taking place.

**Markets** – The general view of those present at the working party was that the Markets should go outside if at all possible, ideally at the Park Head. It was understood that the plan was to hold 2 specialist, commercial, markets on a Saturday which had been supported by the Town Council. Concern was raised as to why the move to the Market Hall was being considered and that it should be used only as an interim measure whilst a timetable to move the market elsewhere was being implemented.

Caretaking could be an issue that required careful consideration.

**It was resolved that an item be put on the next full Council agenda in order that the matter be discussed fully at Council.**

**Newsletter** – The next edition would focus on the Christmas Weekend and it was thought that it should be along the lines of last year. If a further article was required, it should emphasise the ‘dressing Victorian’ element of the weekend, encouraging local residents to join in.

#### WILD THYME COMMUNITY GARDEN – Update

**Licence** – draft approved by Council, final version awaited from DDDC which would be signed by the Mayor.

**Broxap** – the order had been placed and the railings and chains were ready for delivery. They are currently awaiting confirmation of the delivery address.

**Arkwright Society** – Peter Bowler contacted the office, thanking us for the work but informing us that they could not do the work until after Christmas. It was explained that it was a condition of the grant from DDDC that the work be completed by then. He will try to rearrange his workload and get back to us.

**DDDC grant** – Mark Askey had been contacted about the situation and his reply was awaited.

**Vegetation clearance** – Groundwork are scheduled to do a working party on site to clear the vegetation away from the wall in readiness for the work to start.

**Footpath redirection** – DCC will be contacted once a date has agreed for the work to start. The path will be redirected through the garden.

*Cllr Martin Burfoot thought that if it could be arranged to have the Arkwright Society remove the coping stones and have the railings and chains delivered to their premises, it would show willing and hopefully would not be a problem where the grant was concerned.*

## IMPERIAL ROOMS

- a) Complaint received from room user re car parking 3 October, 2009 (Childs' Birthday Party and Transition Matlock)
- Members felt that a 'sentry' was essential, in order to keep the children under control, even if the other room had not been booked. They also thought that the cone in the car park should not have been removed by Transition Matlock. The person hiring the room for Transition Matlock had been informed of this.
  - The booking form should be amended to include: 'You should be aware that other rooms in the building could be booked to other parties. Please enquire if you are concerned.' The Clerical staff should also be 'aware' of other bookings when hiring the rooms and advise accordingly.

**Resolved: (1) that the Booking form be amended and the Clerical staff be advised as above. (2) that the Clerk reply to the person booking the room for the Child's Party.**

- b) Room Bookings Calendar – letter received from room user requesting response by 9 November 2009

**Resolved: that the Clerk reply to the room user, informing them that the current booking system would continue until a computerised system was installed.**

- c) Kitchen refurbishment – Small and Large Hall

The group considered the proposal to refurbish the Imperial Rooms kitchens.

**Resolved: That time should be taken to inspect the overall condition of the Imperial Rooms at the next meeting.**

## RECOMMENDATIONS TO COUNCIL:

That the Clerk and Staff continue to work on projects as identified by the Working Party.

That discussion on the future of markets be placed on the full Council agenda.

That the Clerk advise those involved in the fingerpost review meeting that it would now take place in the New Year and in view of the current proposals for Crown Square, contact DDDC to inform them of the intention to place a fingerpost on the 'Peli Deli' corner.

That the Imperial Rooms booking form be amended to read 'You should be aware that other rooms in the building could be booked to other parties. Please enquire if you are concerned'

That future Project Working Party meetings be held at 9.15am on Mondays.

MEETING OPENED: 6.00pm

MEETING CLOSED: 7.25pm

DATE OF NEXT MEETING: Thursday 10 December 2009  
9.15am, Imperial Rooms

**In view of the fact that evening meetings of the group were not well attended and the Clerk attended these meetings 'outside of office hours' it was proposed to move the meetings to 9.15am on Monday mornings, when most members could attend.**

## APPENDIX 1

**Projects Report – Community Development****Matlock Partnership - Overview**

Second Fashion took place on 15<sup>th</sup> October, reported as successful with around £1,000 made to be donated to the Mayors charity

Wifi project well underway, first locations being installed over the next 7 days. Training is planned to take place in groups rather than at individual locations which will develop a bond between the providers with the aim of them starting to take some ownership of the project for future sustainability.

Suggestions for local websites to be included in the 'Walled Garden area' would still be welcome – see below:

**Matlock Wifi "Walled Garden" Specification****Introduction**

As part of the Matlock Wifi Project, it is envisioned that all connected users will initially be able to access a "Walled Garden" area for free. This will consist of a small number of informational pages and relevant websites (such as the various Council sites) which contain useful information about Matlock and the project. In addition, this will include "MatlockNet" - a collection of forums and information designed to facilitate enhanced communication between residents and Matlock-based businesses.

**External Sites**

Access will be granted for free to :

<http://www.matlock.gov.uk> (Matlock Town Council)

<http://www.derbyshiredales.gov.uk> (Derbyshire Dales District Council)

<http://www.derbyshire.gov.uk> (Derbyshire County Council)

[Any others? Matlock Mercury / Derbyshire Times / Local BBC etc. ?]

**Tourist Information**

This section will contain a number of pages designed to help tourists with the following...

**"Where can I stay?"**

A listings pages for Hotels & B&B's in the area.

**"Where can I eat and drink?"**

A listings page for Restaurants, Cafés, Pubs and Bars.

**"Where can I shop?"**

A categorised listings page for other businesses, possibly including the existing "Traders Map"

**"What's to see in Matlock?"**

A Tourist Information guide.

**"What's on in Matlock?"**

Either links to other What's-On pages, or (preferably), our own database of events generated from a range of inputs (Matlock Mercury, Town Council listings etc.)

**Residents Information**

In addition to the various Council sites etc., this would contain links to other information likely to be useful to residents - travel timetables etc.

**Matlock Net**

Currently, the Matlock Partnership have a dedicated discussion forum on their site [www.matlockpartnership.org](http://www.matlockpartnership.org) . As part of a scheme to gather together Matlock-based organisations under one "umbrella" , we are hoping to develop a number of similar forums for MatlockWifi, MatlockLive etc. , along with other more general discussion forums for residents and businesses.

Not only would this gather together a large range of useful information, but would allow a single user-login for all boards (with access rights determined by the various administrators, of course.) Hopefully, this would encourage participation by residents in a range of activities, and provide a useful "sounding board" for opinions in general.

In addition, having an easily accessible WAN (Wide Area Network) for the town would facilitate a number of potentially-useful services, ranging from VOIP (Voice Over IP - a free telephone service) though to Local TV, all of which would be accessible though the MatlockNet site.

## **Matlock Live!**

### **Next Meeting**

Monday 16 November 6.00 pm. The main purpose of this meeting would be to discuss next year's programme and funding strategy

### **Christmas parade**

There will be a daytime workshop at the Imperial Rooms to work on the 'craft' elements of the Parade along with a workshop at Castle View again as they have expressed an interest. Netty Reddish has been in touch and is keen to run workshops again this year. The Brownies who would like to parade with Matlock Live.

Entertainment on the Bandstand will include carol singing from pupils at Castle View School on Friday afternoon 5-6pm.

### **Building Membership**

Matlock Live feel this is a key role for her and a good use of her time adopting the strategy which has worked for the Partnership. They will provide a copy of the latest e mail contact list as a starting point.

### **Window display**

Looking into the possibility as a promotional opportunity especially whilst we still have all the artefacts from the Over The Garden Fence event during the Summer.

## **Market**

Met with Peter Foley and the market traders last week.

Market traders were looking for commitments from DDDC on rent reduction/improvements to the Market Hall. Their preference would be to stay in the Market Hall rather than move to an outside location.

Following some discussion Peter Foley agreed to see if budget was available to 'spruce up' the interior of the Market Hall – whitewash, improved lighting etc.

The traders also requested the farmers and specialist markets should take place in the Market Hall and that when the Fingerposts are reviewed consideration should be given to including more Market Hall signs.

On behalf of the Wifi project I offered to request a router in the market Hall for them so they can be a free wifi location

Peter Foley would not commit to how long the Market Hall would be at the location and did explain that it may be affected by future development. This does make future planning for the location rather difficult.

## **Issues to consider**

MTC policy on the following:

Supporting the Market Hall as a long term location or not – Would MTC prefer to keep a Market Hall (bearing in mind the Economic Development impact)

Moving the Farmers Market to the Market Hall as of 2010  
Holding future specialist markets in the Market Hall

**Farmers market.**

October was a good steady day, full of traders all reported a relatively good day  
Mistlehall Eggs were popular and I suspect will be a good future draw.  
Devines Soups were popular as well

Don't yet have the proof of the Peak Park Farmers Market Leaflet

Imperial Rooms Licensing. Progressing Licensing of the Large Hall with Catherine  
registered as DPS (Designated Premises Supervisor) – being discussed at next full  
council. – No update on this at the moment

**Newsletter:**

Putting together Christmas Newsletter at the moment printing deadline Friday 18<sup>th</sup>  
November.

Topics include: Promotion of Christmas Weekend – events, running order for  
entertainment. The Lions providing an article about what they do at the event.

Catherine Rawas  
3<sup>rd</sup> November 2009

**2010-2011**

Budgeted Income	£71,066	
Budgeted Expenditure	£347,695	
		<b>-£276,629</b>
Proposed Precept ( <i>1.5% increase on last year</i> )	£247,660	
Balance to be met from reserves	£28,969	
		<b>£276,629</b>

**EFFECT ON 'RESERVES AND BALANCES'**

<b>2009-2010</b>	Opening balance at start of year	Budgeted Income	Budgeted Expenses	Anticipated Closing Balance
	£158,637	£290,496	£308,635	£140,498

<b>2010-2011</b>	Anticipated Opening balance at start of year	Budgeted Income	Budgeted Expenses	Anticipated Closing Balance
	£140,498	£318,726	£347,695	£111,529

<b>Difference</b>	<b>-£28,969</b>
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**PRECEPT ANALYSIS**

	<b>2008-09</b>	<b>2009-10</b>	<b>Difference</b>
	£244,000	£247,660	£3,660
<b>Estimated Council Tax Base Figure</b>		<b>Yearly rate</b>	<b>Weekly rate</b>
<i>Number of properties Band D equivalent</i>	3533	£70.10	£1.35

**PROPOSED TREATMENT OF BALANCES 2009-10****General Reserves**

Working Balance ( <i>3 months running cost</i> )	£45,000	
Contingency ( <i>necessary, unexpected expenditure</i> )	£20,000	
Seed Money ( <i>match funding for projects</i> )	£5,000	
General Reserves	£66,998	
<b>Total General Reserves</b>		<b>£136,998</b>

**Earmarked Reserves**

Election funding	£2,000	
Replacement Christmas Lights	£1,500	
<b>Total Earmarked Reserves</b>		<b>£3,500</b>
<b>Total Reserves</b>		<b>£140,498</b>

**2010-2011**

Budgeted Income	£71,066	
Budgeted Expenditure	£347,695	
		-£276,629

Proposed Precept (3% increase on last year)	£251,320	
Balance to be met from reserves	£25,309	
		£276,629

**EFFECT ON 'RESERVES AND BALANCES'**

<b>2009-2010</b>	Opening balance at start of year	Budgeted Income	Budgeted Expenses	Anticipated Closing Balance
	£158,637	£290,496	£308,635	£140,498

<b>2010-2011</b>	Anticipated Opening balance at start of year	Budgeted Income	Budgeted Expenses	Anticipated Closing Balance
	£140,498	£322,386	£347,695	£115,189

<b>Difference</b>	<b>-£25,309</b>
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**PRECEPT ANALYSIS**

	<b>2008-09</b>	<b>2009-10</b>	<b>Difference</b>
	£244,000	£251,320	£7,320
<b>Estimated Council Tax Base Figure</b>		<b>Yearly rate</b>	<b>Weekly rate</b>
<i>Number of properties Band D equivalent</i>	3533	£71.14	£1.37

**PROPOSED TREATMENT OF BALANCES 2009-10****General Reserves**

Working Balance ( <i>3 months running cost</i> )	£45,000	
Contingency ( <i>necessary, unexpected expenditure</i> )	£20,000	
Seed Money ( <i>match funding for projects</i> )	£5,000	
General Reserves	£66,998	
<b>Total General Reserves</b>		<b>£136,998</b>

**Earmarked Reserves**

Election funding	£2,000	
Replacement Christmas Lights	£1,500	
<b>Total Earmarked Reserves</b>		<b>£3,500</b>
<b>Total Reserves</b>		<b>£140,498</b>

## MATLOCK TOWN COUNCIL - BUDGET 2009-2010

	Budget 2010-11	POWERS
4-0000	<b>INCOME</b>	
4-0001	<b>PRECEPT</b>	

	<b>THE COMMUNITY</b>	
4-1000	<i>Imperial Rooms Lettings</i>	
4-1001	General	Local Government (Miscellaneous Provisions) Act 1976 s.19, Local Government Act 1972 s.144 and Local Government Act 1972, s.133
4-1002	Events	
4-1003	Commercial	
4-4003	Christmas Weekend	Local Government Act 1972, s.145
	<b>Total COMMUNITY</b>	<b>£63,550.00</b>

	<b>ADMINISTRATION</b>	
4-2001	Photocopies	£0.00
4-2002	Payphone	£0.00
4-2003	RBS Interest	£330.00
4-2004	Share Dividend	£175.00
NEW	Local Elections	£1,000.00
4-2006	Miscellaneous	£0.00
	<b>Total ADMINISTRATION</b>	<b>£1,505.00</b>

	<b>THE ENVIRONMENT</b>	
4-3001	Allotment Rents	£1,179.00
4-3002	Hanging Baskets/Floral Displays	£1,285.00
4-3004	Environmental Grants	£565.00
	<b>Total ENVIRONMENT</b>	<b>£3,029.00</b>

	<b>PROJECTS &amp; REGENERATION</b>	
4-4001	Farmers' Market income	£2,482.00
4-4007	Town Trails - sales	£500.00
	<b>Total PROJECTS &amp; REGENERATION</b>	<b>£2,982.00</b>

<b>Gross INCOME</b>	<b>£71,066.00</b>	
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		Budget 2010-11	POWERS
6-0000	<b>EXPENSES</b>		
<b>6-1000</b>	<b>THE COMMUNITY</b>		
6-1001	IMPERIAL ROOMS		
6-1002	Business Rates	£8,400.00	
6-1010	<i>Maintenance and Improvements</i>		
6-1011	Fire Alarm / Lighting Quarterly service	£310.00	
6-1012	Security Alarm service	£110.00	
6-1013	Gas Boiler Service	£150.00	
6-1014	Washroom Services	£250.00	
6-1015	General Maintenance costs	£2,000.00	
6-1016	Large Hall Floor Maintenance	£0.00	
6-1017	Electrical Testing/light replacement	£300.00	
NEW	Heating & Toilet refurbishment	£1,500.00	
6-1020	<i>Imperial Rooms - Services</i>		
6-1021	Heating (Gas)	£4,000.00	
6-1022	Lighting (electricity)	£5,000.00	
6-1023	Water	£3,000.00	
6-1024	Waste Disposal	£1,000.00	
6-1030	Imperial Rooms - Bad Debts	£0.00	
6-1031	Janitorial Supplies	£600.00	
6-1040	Christmas Weekend	£23,300.00	Local Government Act 1972, s.144
6-1050	Local Election	£0.00	Representation of the People Act 1983, s.36
	<i>Grants</i>		
6-1060	Citizens Advice Bureau	£1,500.00	Local Government Act 1972, s.142
6-1070	<i>S 137 Expenses</i>		
6-1080	Community Grants	£6,000.00	
6-1081	Twinning Association grant	£0.00	
6-1090	Remembrance Sunday	£750.00	
6-1100	<i>Christmas Lights</i>		
6-1101	Light Testing/rolling replacement and refurbishment	£5,000.00	
6-1103	Lighting - Installation and removal	£18,000.00	
6-1104	Electricity Payments	£1,500.00	
NEW	Feed Pillar for Park Christmas Lights	£1,500.00	
	<b>Total COMMUNITY</b>	<b>£84,170.00</b>	

<b>6-2000</b>	<b>ADMINISTRATION</b>		
6-2001	Audit costs	£1,500.00	Local Government Act 1972, s.111 and 133
6-2002	Entertainment Licenses	£650.00	
6-2003	Annual Subscriptions	£1,500.00	
6-2004	Insurance	£6,000.00	
6-2005	Computer Contracts	£4,000.00	
6-2006	Bank Charges	£1,000.00	
6-2010	<i>Office Expenditure</i>		
6-2011	Postage	£1,350.00	Local Government Act 1972, s.111 and 133
6-2012	Stationery	£1,250.00	
6-2013	Office Equipment	£250.00	
6-2014	Telephone	£1,500.00	
6-2015	Computer equipment/software	£0.00	
6-2016	Photocopier rental and copies	£1,000.00	
6-2017	Adverts in Press	£1,000.00	Local Government Act 1972, s.142
6-2020	<i>Mayor</i>		
6-2021	Mayor's Allowance	£775.00	Local Government Act 2000, s.100
6-2030	Miscellaneous expenses	£150.00	
6-2040	Courses/Seminars/Training	£1,500.00	Local Government Act 1972, s.112
NEW	Councillor Courses/Seminars/Training	£500.00	
6-2050	Stock Adjustments	£0.00	
6-2060	Publications/Literature	£200.00	Local Government Act 1972, s.112
	<b>Total ADMINISTRATION</b>	<b>£24,125.00</b>	

6-3000	<b>THE ENVIRONMENT</b>		
6-3001	Footpath Maintenance	£400.00	Highways Act 1980, ss.43 & 50
6-3002	Equipment&Maintenance of	£500.00	Local Government Act 1972 s 111 - Highways Act 1980, ss.43 & 50
6-3003	Plants/Bulbs/Trees	£2,400.00	Highways Act 1980,s.96
6-3004	Environment - Other	£1,500.00	
6-3010	<i>Environment - Open Spaces</i>		
6-3011	Baileys Tump	£0.00	Local Government Act 1972, s.124, 126, 127 - Open Spaces Act 1906, ss.9 and 10
6-3012	Hillside	£0.00	
6-3013	Kiln Park	£200.00	
6-3014	Denefields	£17,000.00	
6-3014	Wishingstone Way	£500.00	
6-3016	Wellington Street 'triangle'	£0.00	
6-3017	Wild Thyme Community Garden	£0.00	
6-3020	<i>Environment - Projects</i>		
6-3021	Street Furniture & maintenance	£5,000.00	Parish Council Act 1957, s.1
6-3022	Bus Shelter Maintenance (4 panels)	£1,500.00	Local Government (Miscellaneous Provisions) Act 1953, s.4 (Bus shelters) and Parish Councils Act 1957, s.3 and Highway Act 1980,s301 (Street lights)
6-3023	New Bus Shelters and Street Lights	£0.00	
6-3024	Denefields - Breathing Places	£0.00	Public Health Act 1875, s.164 and Open Spaces Act 1906, ss.9,10
6-3032	Denefields - Health Development Fund	£0.00	
6-3040	<i>Matlock in Bloom/East Mids in Bloom</i>		
6-3041	Hanging Baskets/Floral Displays	£7,000.00	Free Resource' Local Government Act 1972, s.137
6-3043	Matlock in Bloom Activities	£350.00	
6-3050	<i>Allotments</i>		
6-3051	Allotments - Miscellaneous	£1,000.00	Smallholdings & Allotments Act 1908 ss.23,26 and 42
6-3052	Allotments - Water charges	£250.00	
6-3060	<i>Vehicle Costs</i>		
6-3061	Fuel	£3,000.00	Local Government Act 1972 s 111 - Highways Act 1980, ss.43 & 50
6-3062	Insurance & Road Tax	£350.00	
6-3063	Van Lease	£3,500.00	
	<b>Total ENVIRONMENT</b>	<b>£44,450.00</b>	

<b>6-4000</b>	<b>PROJECTS &amp; REGENERATION</b>		
6-4001	Farmers Market	£1,500.00	Food Act 1984, s.50
6-4002	Events in the Park	£2,500.00	Local Government Act 1972, s.145
6-4009	Town Newsletter and publications	£4,000.00	Local Government Act 1972, s142
NEW	Replacement wall mounted flags for the Town Centre	£800.00	Highways Act 1980, s.144
NEW	Consultancy with DDDC	£7,500.00	'Free Resource' Local Government Act 1972, s.137
	<b>Total PROJECTS &amp; REGENERATION</b>	<b>£16,300.00</b>	

<b>6-5000</b>	<b>STAFF</b>		
6-5001	Caretakers	£29,100.00	Local Government Act 1972, s.112
6-5002	Outdoor Staff	£27,100.00	
6-5003	Office Staff	£80,600.00	
	Relief staff	£5,600.00	
6-5004	Employer's NIC	£7,800.00	
6-5005	Employer's Pension Contribution	£28,200.00	
6-5007	PPE	£250.00	
	<b>Total STAFF COSTS</b>	<b>£178,650.00</b>	

<b>Gross EXPENSES</b>	<b>£347,695.00</b>	
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PROFIT / LOSS

**-£276,629.00**