



Mayor 2011-2012  
Councillor Barry Hopkinson  
01629 583562

Imperial Rooms  
Imperial Road  
Matlock  
Derbyshire DE4 3NL

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Town Clerk  
Susan Smith

You are hereby summoned to attend a meeting  
of **Matlock Town Council** to be held on  
Monday 7 November 2011 at 7.00 pm in the Imperial Rooms

**Members are asked to complete the declarations sheet, if appropriate, prior to commencement of the meeting.**

## **AGENDA**

### **1 APOLOGIES**

Members are requested to submit a reason for absence with their apologies.

### **2 VARIATION OF ORDER OF BUSINESS**

### **3 DECLARATIONS OF INTEREST**

Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4c of Public Participation

### **PUBLIC PARTICIPATION:**

#### **4 a) PUBLIC SPEAKING – 15 minutes in total**

At the start of the meeting a period is available for members of the public to ask questions or submit comments. Limited to 3 minutes per person, at the discretion of the Mayor

#### **b) POLICE MATTERS**

An Officer may be in attendance to offer information or respond to questions on Police matters

#### **c) REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST**

Members indicating that they have a prejudicial interest in an agenda item but wish to make a representation before leaving the meeting shall do so at this stage

### **5 MAYOR'S ANNOUNCEMENTS**

## **PLANNING**

### **6 TO CONSIDER PLANNING APPLICATIONS RECEIVED**

Planning applications are usually delegated to the Clerk who consults ward members prior to sending representations to Derbyshire Dales District Council. Applications below are those that, after consultation, ward members felt require additional discussion by Council prior to a decision being reached.

NO:	APPLICATION NO:	DESCRIPTION AND DETAILS	WARD MEMBER:
04	11/00742/OUT	Residential development (outline) at Land Off Moorcroft Chesterfield Road	Cllrs Geoff Stevens & Ann Elliot

Delegated decisions made by this Council are displayed on the noticeboard and on the website ([www.matlock.gov.uk](http://www.matlock.gov.uk))

## **MINUTES**

### **7 MINUTES OF THE LAST MEETING**

To approve the minutes of the meeting of Matlock Town Council held on Monday 17 October 2011

The Chair to sign the minutes of the last meeting

### **Work in Progress**

The Clerk will respond to requests from Councillors for information on work in progress

### **8 TO RECEIVE THE UNAPPROVED NOTES OF THE MATLOCK IN BLOOM MEETING HELD ON MONDAY 17 OCTOBER 2011- *appendix 1***

## **FINANCE**

### **9 TO APPROVE THE MONTHLY STATEMENT FOR OCTOBER 2011: (Bank balances and Invoices due for payment) – *appendix 2***

### **10 WORKS TO WISHINGSTONE WAY TREES – *appendix 3***

To consider quotations received

*(Account: Cost Code 33*

*Budget remaining as at 31/10/11: £1,221.70*

*Powers used: Highways Act 1980, ss.43 and 50 – Local Government Act 1972 s.111*

*Highways Act 1980, ss 43 and 50 – Highways Act 1980, s.96)*

### **11 SOUND PROOFING – *appendix 4***

Following further issues with regards to noise at the Imperial Rooms, the Clerk has given authority for the sound proofing of the doors to be completed in house. It is expected that the cost of the work will be £202.00

*(Account: Cost Code 12*

*Budget remaining as at 31/10/11: £3033.73*

*Powers used: Local Government (Miscellaneous Provision) Act 1976 s.19*

*Local Government Act 1972 s.144*

*Local Government Act 1972 s.133)*

### **12 CHRISTMAS LIGHTS – *appendix 5***

Update as to their condition following meetings with both Christmas Light contractors.

*(Account: Cost Code 40*

*Budget remaining as at 31/10/11: £16,005.10 (of which £4,500 for contingencies)*

*Powers used: Local Government Act 1972, s.144)*

## **GENERAL ITEMS**

### **13 MATLOCK TOWN COUNCIL WINTER SERVICES – *appendix 6***

Review of the Town Council's current arrangements for the provision of grit bins and their upkeep and evaluation of funds to place in the budget for 2012-13

### **14 STORAGE – *appendix 7***

**To consider the following issues:**

- a) **After an inspection of the premises, Denefields Rangers have been asked to move their equipment from the store at Denefields Court.**

- b) **One of the cupboards at the rear of the Imperial Rooms large hall should not now be used for storage, replacement storage needs to be found.**
- c) **The Matlock Town Council container at Dimple Road is full and will soon be in need of replacement.**

**15 NALC LARGER COUNCILS' COMMITTEE (2011-13)**

Applications/nominations for 4 directly elected positions on the Committee are invited. Deadline 17:00hrs, 17 November 2011. A ballot where the 4 positions will be filled will take place on 30 November 2011 at the NALC Larger Councils' Conference.

**CLERK'S REPORT**

**16 TO NOTE THE CLERK'S REPORT (to follow) AND THE FOLLOWING:**

*Documents can be inspected and enquiries made either prior to or immediately following a meeting. Please inform the office should you wish to attend any meeting or training session.*

- a) **Survey of Independent Retailers in Ashbourne, Bakewell, Matlock and Wirksworth**  
*DDDC commissioned Roger Tym & Partners to undertake an assessment of local independent traders in the four main Towns. The report has been supplied electronically, but due to copyright issues cannot be reproduced without permission. Copy letter from DDDC contains measures that they intend to take within the Towns as a result of the assessment.*

- b) **Community Conversation** – *events held by Derbyshire Dales District Council took place across the Derbyshire Dales in June and July this year. The report from the Matlock event can be read at [www.derbyshiredales.gov.uk/communityconversations](http://www.derbyshiredales.gov.uk/communityconversations)*

**FORTHCOMING MEETINGS**

<u>WHAT</u>	<u>WHERE</u>	<u>WHEN</u>	<u>NOTES:</u>
DDDC's Area Community Forum	SOUTHERN – Ashbourne Leisure Centre	7 November 2011	All start at 7pm Topics: DDDC's spending plans and priorities; DCC's Winter Service arrangements; Update on future of Ashbourne Fire Station (Ashbourne mtg only)
	NORTHERN - Agricultural Business Centre, Bakewell	15 November 2011	
	CENTRAL – Whitworth Centre, Darley Dale	28 November 2011	
AGM – DDCVS	Agricultural Business Centre, Bakewell	27 October 2011	10.00am (coffee from 9.30am)

**TRAINING SESSIONS:**

<u>WHAT</u>	<u>WHERE</u>	<u>WHEN</u>	<u>NOTES:</u>
Law and Good Practice for Parish Councils	Swadlincote; Shirland and Darley Dale	Weds 23 Nov 2011	All start at 6.30pm (buffet tea at 6pm) Cost £15.00/delegate
		Weds 14 Dec 2011	
		Mon 20 Feb 2012	
Your Council - Minutes & Procedures	Little Eaton Village Hall	Mon 13 Feb 2012	6.30pm to 8.30pm (buffet tea at 6pm) Cost £15.00/delegate
Being a Good Councillor (includes Neighbourhood Planning)	Ashover Parish Hall	Thurs 19 Jan 2012	6.30pm to 8.30pm (buffet tea at 6pm) Cost £15.00/delegate

**DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS**

Circular 47	Audit Commission work tender; Funding; Internet Banking; Markham Value's Mining Heritage event; DCC Parish Liaison Forum meeting date
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Circular 48	Data Transparency code of practice; Vacancies; Allotments Officers' Forum`
Circular 49	See above
Circular 50	Young Achievers Awards; Clerks Vacancies
Circular 51	RAD Oil Buying Scheme; Localism Bill, further update; Environment Agency Groundwater consultation
Circular 52	Clerks' Day 2012

### CONSULTATIONS

CONSULTATION	DEADLINE
Local Government Pension Scheme – increase in employee pension contributions	6 January 2012

### LETTERS RECEIVED

ITEM	DATE	CORRESPONDENT	SUBJECT
1	30/9/11	DDDC	Refuse Sacks on Crown Square
2	30/9/11	Acclaim	Annual Report
3	30/9/11	Derbyshire Police	Policing in Matlock
4	30/9/11	Highfields School	Response regarding Lumsdale Conservation Area
5	30/9/11	DVLCRP – Partnership	Minutes of AGM
6	30/9/11	DVLCRP – Management Group	Minutes of AGM
7	29/9/11	Unison	Notice of Industrial Action Ballot
8	29/9/11	Action for Market Towns	Neighbour Planning Symposium
9	28/9/11	DCC	Young Achievers Awards
10	4/10/11	DCC	Temporary road closure Lumsdale rd, Matlock 17 Oct to 16 December 2011.
11	4/10/11	Dales Housing	Acknowledgement of receipt of correspondence dated 28/9/11
12	4/10/11	Action for Market Towns	AMT Insight Newsletter
13	5/10/11	Timberline Dance	Noise in halls during bookings
14	6/10/11	Silktide	Changes to web hosting services
15	6/10/11	BinaryFold4	Changes to web hosting services
16	6/10/11	CCLA Investment Management Ltd	The Public Sector Deposit Fund
17	17/10/11	Darley Dale Town Council	Agenda for Council meeting to be held on 20/10/11 at 7pm
18	11/10/11	National Village Halls Forum	Renewal and AGM
19	26/10/11	Action for Market Towns	Convention 2011 presentations and hosting of 2012 event
20	27/10/11	Lee Tombs (Architect) Ltd	Copy letter to DDDC re Allotment toilet proposal.

S. C. Smith.

Susan Smith  
Town Clerk  
03 November 2011

**Susan Smith**  
Town Clerk, Matlock Town Council

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c/o Matlock Town Council  
Imperial Rooms  
Imperial Road  
MATLOCK  
Derbyshire DE4 3NL



## MATLOCK IN BLOOM

NOTES FROM A MEETING HELD ON MONDAY 17 OCTOBER 2011  
AT 6PM IN THE SMALL HALL OF THE IMPERIAL ROOMS.

Present: Martin Burfoot (Chair), Tottie Holden, Bill Quinlan, Sue Greatorex, Sue Burfoot, Susan Smith and Paul Jennings

Apologies: Cate Hopkinson, Barry Hopkinson, Anne Hall, Dorothy Rosser, Lyn Petch, Paddy Petch, Colin Woodward, Ann Elliott, and Francis Nutt

	<b>Action:</b>
<p><b>ACTION FOR MATLOCK IN BLOOM</b></p> <ul style="list-style-type: none"> <li>• Presentation evening was felt to have worked well. The smaller hall used this year was felt to be more appropriate and it was suggested that we use the same hall in future years.</li> <li>• Discussion of potential ideas for 2012 include: <ul style="list-style-type: none"> <li>Sensory Garden</li> <li>Princess Diana Memorial Garden</li> <li>Bank of the Derwent, removing trees obscuring views, improving planting on riverbank</li> <li>Overgrown area on Pope Carr Rd</li> </ul>           In addition, TH provided a sheet of suggestions ( copy appended to these notes)            Wheelbarrow competition - invite all youth groups to each plant up a wheel barrow. A separate note lists the number of issues touched upon during the discussion, not least of which is who within the committee would undertake all the work of organising the event.         </li> <li>• RHS will provide wild flower seed (to cover 10m<sup>2</sup>) as part of the “in Bloom” and nationwide celebration of Queen’s Diamon Jubilee. Possible locations discussed for seeding included Fields at Asker Lane end of Baileys Tump and the verges and undeveloped green space around ARC.</li> <li>• It was decided that to enable a full discussion of where the focus for MiB will be next year a longer more informal get-together is needed. SG volunteered to host at her house and it will be held at 7pm on Wednesday 9<sup>th</sup> November. PJ to advise all committee members.</li> </ul>	<p>All Committee members</p>

<p><b>ACTION FOR THIS YEAR'S EAST MIDLANDS IN BLOOM</b></p> <p><b>A</b></p> <ul style="list-style-type: none"><li>• Long discussion regarding the feedback from EMIb. Focus on a number of areas flagged for improvement some of which were felt to have been covered either in the tour or the portfolio.</li></ul> <p><b>B</b></p> <ul style="list-style-type: none"><li>• Discussion on possible actions to improve next years entry, both portfolio and tour.</li></ul> <p><b>C</b></p> <ul style="list-style-type: none"><li>• There was a discussion regarding the divergence between the requirements of EMIb competition and the aims of MiB. This lead to a discussion on whether to step away from EMIb for a year to focus on MiB – there is a precedence for this as Stevenage stepped down from Anglia in Bloom.</li></ul>	
<p><b>OTHER PROJECTS</b></p> <ul style="list-style-type: none"><li>• None</li></ul>	
<p><b>ANY OTHER BUSINESS</b></p> <ul style="list-style-type: none"><li>• MB suggests that we contact Friends of Hall Leys Park, if it is still in existence, to establish links with MIB.</li><li>• BQ will be unable to attend for upto 2 months from 2 November whilst he convalesces after an operation</li></ul>	
<p><b>Date of next meeting: Monday 21 November at 6pm Small Hall Imperial Rooms</b></p>	

*Paul Jennings*  
Paul Jennings, Administration Assistant



## INVOICES - as at November 2011



Name	Total Due	Details	Minute Number	Budget Account	Budget Heading	Cheque No:
<b>PAID IN ADVANCE OF MEETING (authorised by Delegated Powers):</b>						
Petty Cash	£146.13	Petty Cash				6400
Easy Gazebo's	£802.15	6 x Gazebo's for farmers market	355/11	33	Outdoor Activities Cost - Other Environmental Expenses	6401
Simply Foam Products	£84.62	Acounstic Foam for Sound Proofing the doors		12	Operating Costs & Grants - Imperial Rooms Maintenance	6402
<b>Total:</b>	<b>£1,032.90</b>					
<b>TO BE PAID:</b>						
<b>Business Partner</b>	<b>£102.00</b>	<b>Road Tax Increase</b>	<b>107/11</b>	<b>31</b>	<b>Outdoor Activities Cost - Vehicle Costs</b>	<b>Direct Debit</b>
Mrs C Rawas	£35.10	Mileage to training course	296/11	24	Administration cost - Conferences & Training	6403
William Twigg Ltd	£17.65	Cable ties/Safety boots	296/11	28 & 36	28 Outdoor Activities Cost - open Spaces/36 Outdoor Activities Cost - Farmers Market	6404
EON	£31.96	Christmas lights charge	296/11	40	Event Costs - Christmas Lights Expenses	6405
Office Depot	£233.57	Office supplies/Janitorial supplies	296/11	22 & 12	Administration Cost - Office Expenses incl Computer Contracts/Operating Costs & Grants - Imp Rms Maintenance	6406
Avanti	£57.20	Restraining chain for mayoral collar	296/11	26	Administration Costs - Miscellaneous Expenses	6407
Arco Ltd	£64.78	First Aid Refill Kit	296/11	26	Administration Costs - Miscellaneous Expenses	6408

## CLERK'S REPORT continued

Peak Support	£570.00	Hardware support	296/11		22	Administration Costs - Office Expenses incl Computer Contracts	6409
Premier 1 (UK) ltd	£900.53	Hanging basket watering	296/11		34	Outdoor Activities Cost - Floral Displays & Hanging Baskets	6410
Midland Printers	£533.72	A4 posters for Christmas/Newsletter	294/11		39 & 27	Event Costs - Christmas Weekend Expenses/Administration Costs - Town Newsletter & Publication	6411
Johnston Publishing	£282.65	Farmers Market Advert	296/11		36	outdoor Activities costs - Farmers Market Cost	6412
Redflame Fire Protection	£319.80	Servicing and replacement	296/11		12	Operating Costs & Grants - Imp Rms Maintenance	6413
Sight Support Derbyshire	£12.00	Invoice Overpayment	296/11		26	Administration Costs - Miscellaneous Expenses	6414
Close Invoice Finance	£54.00	Fire alarm & emergency lighting Qutly inspection	296/11		12	Operating Costs & Grants - Imperial Rooms Maintenance	6415
JKE Ltd	£219.00	Hire of cherry picker for anchor bolt testing	296/11		40	Event Costs - Christmas Lights Expenses	6416
Severn Trent Water	£788.38	Allotment Water/Imperial Rooms Water	296/11		32 & 13	Outdoor Activities Costs - Allotments/Operating Costs & Grants - Imp Rms Services	6417
Top Score Flower Bulbs	£264.00	Daffodils & Narcissi Mix	323/11		30	Outdoor Activities Cost - MIB/EMIB, Plants, Bulbs & Trees	6418
Codnor Horticultural Ltd	£164.16	Vital Earth Compost	296/11		30	Outdoor Activities Cost - MIB/EMIB, Plants, Bulbs & Trees	6419
DPDS Leaflet Distrubution	£486.00	Autumn/winter newsletter distrubution	296/11		27	Administration Costs - Town Newsletter & Publication	6420
Christmas Trader	£15.00	Refund for no electric use at Christmas	296/11		39	Event Costs - Christmas Weekend Expenses	6421
Aon Ltd	£8.81	insurance for gazebos	296/11		20	Administration Costs - Insurance	6422
Christmas Trader	£166.50	Refund for small pitch at Christmas market	296/11		39	Event Costs - Christmas Weekend Expenses	6423

## CLERK'S REPORT continued

Mr H Furniss	£110.50	Mileage 22.08.11 - 05.11.11	296/11		31	Outdoor Activities Cost - Vehicle Costs	6424
Royal British Legion	£49.00	3 Wreaths for Remembrance Day	296/11		37	Event Costs - Remembrance Sunday	6427
<b>Total:</b>	<b>£5,486.31</b>						
<b>REGULAR PAYMENTS MADE IN PREVIOUS MONTH:</b>							
Staff Wages	£8,441.63	Monthly/Weekly wages	42/10	tbc	41	Staff Cost	Autopay
Business Partner	£379.17	Monthly Van Lease	107/10	tbc	31	Outdoor Activites Cost	Direct Debit
Inland Revenue/NI	£1,712.67	Monthly payment	42/10	tbc	42	Employers NI	6425
DCC - Pensions	£2,697.40	Monthly payment	42/10	tbc	43	Employers Pension Contribution	6426
Business Rates	£714.00	Monthly payment	296/11	tbc	13	Operating Cost	Direct Debit
Business Gas	£100.12	Quarterly payment	296/11	tbc	13	Operating Cost	Direct Debit
Opus Telecom	£73.78	Monthly	296/11	tbc	13	Operating Cost	Direct Debit
Silktide	£60.00	Monthly payment	296/11	tbc	13	Outdoor Activites Cost	Direct Debit
Wheeled Bins	£237.12	Quarterly payment	296/11	tbc	12	Operating Cost	Direct Debit
<b>Total:</b>	<b>£14,415.89</b>						



## QUOTATIONS RECEIVED

MEETING DATE: Monday 7 November 2011

<b>FOR:</b>	Tree felling at Wishingstone Way
<b>POWER USED:</b>	Highways Act 1980, ss.43 and 50 - Local Government Act 1972 s.111 - Highways Act 1980, ss 43 & 50 - Highways Act 1980, s.96
<b>COST CODE:</b>	33
<b>BUDGET HEADING:</b>	Other Environmental Expenses
<b>BUDGET REMAINING AS AT 31/10/11</b>	£1221.70

<b>SUPPLIER:</b>	<b>COST:</b>	<b>NOTES:</b>
A6 Tree Care	£820.00	Including VAT
Derwent Treescapes	£285.00	Excluding VAT
Neil Tomlinson	£600.00	Including VAT



## QUOTATIONS RECEIVED

MEETING DATE: 7 November 2011

<b>FOR:</b>	SOUNDPROOFING OF LARGE AND SMALL HALL DOORS
<b>POWER USED:</b>	Local Government (Miscellaneous Provision) Act 1976 s.19 Local Government Act 1972 s.144 Local Government Act 1972 s.133
<b>COST CODE:</b>	12
<b>BUDGET HEADING:</b>	Imperial Rooms Maintenance
<b>BUDGET REMAINING AS AT 31/10/11</b>	£3,033.73

<b>SUPPLIER:</b>	<b>COST:</b>	<b>NOTES:</b>
In House	£87.00	Wood
	£85.00	Soundproofing foam, cut to size
<i>Work to doors</i>	£30.00	Paint and sundries
		<b>TOTAL £202.00 plus staff time</b>
Classic Acoustics Ltd	£11,800.00	

**EXCLUSIVE OF VAT**



J. & E. B. Askew  
K. J. & S. Greaves

## MATLOCK ELECTRICAL SERVICES

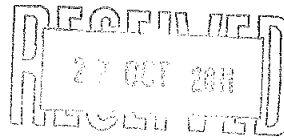


VAT No 295 4707 23

Wilmar  
Station Road  
Darley Dale  
MATLOCK  
Derbyshire  
DE4 2EQ

Tel: 01629 733046

Quote 11.10.01



26/10/11

Dear Susan

### Additional Christmas lighting, Hall Leys Park Head

We thank you for your enquiry and have pleasure in offering the following proposal.

To supply and install professional low voltage LED lighting to the tree immediately on the right on entering the park from Crown Square.

Using up to 960 low voltage white LED's which are acceptable for use in places accessible to the general public.

The cost to carry out the installation (per tree if more trees were required) would be:- **£1500.00 + VAT**

Based on a proposal to leave the tiny lights in the tree all year round and remove only the overhead supply which would leave the lighting in readiness for subsequent years with only minimal installation costs. (Weather and vandal damage permitting).

We trust you find this of interest and look forward to hearing from you. If you would like to proceed an early response would be necessary in order to obtain materials and programme the additional works.

Yours sincerely  
Matlock Electrical Services

*Keith Greaves.*

Keith Greaves

FAO Susan Smith  
Matlock Town Council  
Imperial Rooms  
Imperial Road  
Matlock  
DE4 3NL



## QUOTATIONS RECEIVED

MEETING DATE: 7 NOVEMBER 2011

<b>FOR:</b>	ONE FILL OF TOWN COUNCIL OWNED GRIT BINS
<b>POWER USED:</b>	Highways Act 1980
<b>COST CODE:</b>	33
<b>BUDGET HEADING:</b>	Outdoor Activities, Other Environmental Expenses
<b>BUDGET REMAINING AS AT 31/10/11</b>	£1221.70

<b>SUPPLIER:</b>	<b>COST:</b>	<b>NOTES:</b>
Derbyshire County Council	£75.00 / bin	Delivered and installed
Salisbury & Wood	£3.25 / 20kg £4.10 – 25kg £86.00 - tonne	To be purchased in 40's  Bulk delivery bag – half tonnes available if a further bag purchased.
Arco	£250.00 / 42 25kg bags	Delivered on pallet

### Plus VAT

**It is estimated that we would require 1 tonne to top-up all 11 grit bins. (Anticipated that some bills will not require a full fill)**

### PLEASE NOTE:

The Town Council request for the provision of 7 new bins in the Matlock area has not been successful. These would have been free of charge. Our application is to be kept on file and considered again for winter 2012-13.

If bins are purchased for these sites, the cost to supply and install a salt bin inclusive of the first fill of salt from Derbyshire County Council would be £259.40 per bin. The Town Council would be responsible for the filling of these bins after the salt has been used.

Autumn 2010

### Extract from Derbyshire County Council's Winter Service Plan 14/09/2010

The Council (Derbyshire County Council) will not provide additional salt bins to be maintained by them; however each year requests from borough / district / parish councils for new salt bins will be prioritised against the following criteria and new bins allocated for the top priority, dependent on available resources. Unsuccessful requests will be included in future years' prioritisation exercises.

#### CRITERIA FOR SALT BIN PROVISION:

- 1) On roads included on the precautionary salting network<sup>1</sup> salt bins will not normally be provided except at locations where, in times of snow, queuing traffic may encounter problems e.g. steep slopes leading to junctions, traffic signals and roundabouts and at other known locations where vehicles can get into difficulties in snow conditions.
- 2) On roads or footways not included in the precautionary salting network, bins may be provided at:
  - Locations with steep gradients, bad bends, drainage problems, exposed sites and difficult junctions
  - Locations used extensively by the elderly, infirm or very young
  - Rural roads providing access to isolated properties
  - Pedestrian areas and other footways subject to heavy pedestrian use in town centres and busy shopping areas that are part of the publicly maintainable highway
- 3) Funding for salt bins, following requests for provision and prioritization:
  - Cost of initial provision, siting and filling of bin to be funded by the County Council
  - Future maintenance, refilling and replacement of bins to be at the expense and responsibility of the appropriate borough / district / parish council requesting the provision
  - The appropriate borough / district / parish council will be responsible for ensuring that the salt bins provided are clearly marked with the name of the Authority responsible for maintaining the bin together with a contact telephone number

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<sup>1</sup> Principle road network, main distributor roads and secondary distributor roads; commuter routes; locally important roads in the carriageway hierarchy and at least one route in to all villages; major bus routes; no greater than 500m from a school; emergency service locations; transport interchanges

- Salt Bins are not provided or maintained free of charge to unadopted highways, however they may be accepted on highways submitted for adoption provided the borough / district / parish council accepts responsibility for the future maintenance and refilling

All bins / heaps are positioned on digital maps by their co-ordinates to enable more efficient filling and their respective attributes will show who is responsible for their maintenance etc.

Contact details for the re-filling of the bins will be clearly marked on all bins.

The Council (DCC) is using a more efficient method of filling bins, in conjunction with the respective owners, by providing a bespoke service for the filling of all bins.

## **EVALUATION:**

From records it appears that Matlock Town Council has been supplying grit bins to local residents since 1994. Throughout this time, all residents have been asked to write confirming to Council that after the initial fill of salt, they will continue to purchase salt to re-fill the bin themselves.

During the inclement weather in 2009/10 residents again requested grit bins and asked that their bins be filled with salt. A review of the above policy was felt necessary as many residents were not aware of the agreement and could not have been expected to have been aware of it, having recently moved into the area.

Storage and supply of salt cannot be undertaken by Matlock Town Council, there being no suitable storage at any Town Council owned site.

Provision of an 'indefinite' supply of salt for each Town Council owned bin is not possible as this would be an unquantifiable amount for budget purposes.

## **POLICY:**

As a consequence of the above and after considerable debate both at the Projects Working Party Group and Full Council, the following policy will apply:

- **Matlock Town Council will no longer purchase Grit Bins**
- **Any requests received from local residents will be evaluated by Council according to the Derbyshire County Council criteria and a written request will be made to Derbyshire County Council should the criteria be met**
- **All Town Council grit bins will be identified as such**
- **Matlock Town Council grit bins will be re-filled once, in the autumn of each year**
- **The autumn/winter edition of 'Matlock Alive', the Town Council newsletter, will include a statement as to the Council's policy on re-filling and the provision of grit bins**



## QUOTATIONS RECEIVED

MEETING DATE: 7 November 2011

<b>FOR:</b>	<b>STORAGE AREA - FOYER</b>
<b>POWER USED:</b>	Local Government (Miscellaneous Provision) Act 1976 s.19 Local Government Act 1972 s.144 Local Government Act 1972 s.133
<b>COST CODE:</b>	12
<b>BUDGET HEADING:</b>	Imperial Rooms Maintenance
<b>BUDGET REMAINING AS AT 31/10/11</b>	£3033.73

<b>SUPPLIER:</b>	<b>COST:</b>	<b>NOTES:</b>
In House	£75.74	Wood, boards and door Paint and sundries

**EXCLUDING VAT**

<b>FOR:</b>	<b>STORAGE CONTAINER</b>
<b>POWER USED:</b>	Highways Act 1980 ss.43 and 50 Local Government Act 1972 s.111 Highways Act 1980 s.96
<b>COST CODE:</b>	33
<b>BUDGET HEADING:</b>	Other Environmental Expenses, Equipment purchase

<b>SUPPLIER:</b>	<b>COST:</b>	<b>NOTES:</b>
Various	From £400	Depending on size, location of door, condition and conversion type (ie unlined, site office configuration, workshop configuration etc)
<i>Existing Container cost £1,000 and has been in use for approx 15 yrs.</i>	16 to 45 ft sizes available	