



Imperial Rooms
Imperial Road
Matlock DE4 3NL

Tel: Matlock 583042
e-mail: townclerk@matlock.gov.uk

You are hereby summonsed to attend a meeting
of **Matlock Town Council** to be held on
Monday 21 June 2010 at 7.00 pm in the Imperial Rooms

Members are asked to complete the declarations sheet, if appropriate, prior to commencement of the meeting.

AGENDA

1 APOLOGIES

Members are requested to submit a reason for absence with their apologies.

2 VARIATION OF ORDER OF BUSINESS

3 DECLARATIONS OF INTEREST

Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

Where a member indicates that they have a prejudicial interest, but wish to make representation regarding the item before leaving the meeting, they must do so under item 4c of Public Participation

PUBLIC PARTICIPATION:

4 a) PUBLIC SPEAKING – 15 minutes in total

At the start of the meeting a period is available for members of the public to ask questions or submit comments. Limited to 3 minutes per person, at the discretion of the Mayor

b) POLICE MATTERS

An Officer may be in attendance to offer information or respond to questions on Police matters

c) REPRESENTATIONS OR EVIDENCE FROM MEMBERS DECLARING A PREJUDICIAL INTEREST

Members indicating that they have a prejudicial interest in an agenda item but wish to make a representation before leaving the meeting shall do so at this stage

5 **MAYOR'S ANNOUNCEMENTS**

PLANNING

6 **RATIFICATION OF DELEGATED PLANNING DECISIONS – *appendix 1***

7 **TO CONSIDER PLANNING APPLICATIONS RECEIVED**

| NO: | APPLICATION NO: | DESCRIPTION AND DETAILS | WARD MEMBER: |
|-----|-----------------|--|--------------|
| 01 | 10/00362/FUL | Change of use of premises from hotel (Use Class C1) to 1 no. dwellinghouse incorporating antique showroom and 1 no. holiday unit – Mr Peter Bunting – Riber Hall, Riber, Matlock | IM |
| 02 | 10/00363/FUL | Single storey front and two storey rear extensions – Mr & Mrs Sheerin – 15 Allen Hill, Matlock | CH/SB |
| 03 | PLS/SJG/TPO 12 | Reduction in height of a Yew tree to 1200 – 1800mm at Dimple House, 15 Dimple Road, Matlock | DB/MB |
| 04 | 10/00275/ADV | Display of non-illuminated fascia sign – Mr Nicholas Dutch – 6 Causeway Lane, Matlock | BH |
| 05 | 10/00377/FUL | Erection of conservatory – Mrs Julie-Ann Suett – 41 Drabbles Road, Matlock | DB/MB |

8 **TO RECEIVE RECENT DECISIONS MADE BY DERBYSHIRE DALES DISTRICT COUNCIL**

| NO: | APPLICATION NO: | PROPOSED DEVELOPMENT | DECISION |
|-----|-------------------------|--|-------------------------|
| 01 | 10/00201/FUL | Single storey extension with balcony above – 62 Wellington Street, Matlock for Mr Roy Webster | Granted with Conditions |
| 02 | 10/00227/FUL | Two storey link extension to garage and erection of conservatory – Bramble Cottage, Riber Road, Matlock for Mr Stephen Spencer | Granted with Conditions |
| 03 | PLS/SJG/G/A7 & 028.36 | Proposed work to be carried out to a tree at All Saints' Church Hall, Smedley Street, Matlock – Flowering Cherry adjacent to the Church Hall – Reduce the Cherry tree by a maximum of 33% with all cuts made to suitable alternative live branches whenever possible. All work to be carried out to BS 3998. | No Objection |
| 04 | PLS/SJG/G/4/A7 & 029.13 | Proposed work to be carried out on trees at the rear of 115 Chesterfield Road, Matlock – 1. Ten Leylandii – Reduce in height by one-third 2. Nine Lime trees – Re-pollard to previous pollard points. | No Objection |

MINUTES

9 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of Matlock Town Council held on Monday 7 June 2010.

The Chair to sign the minutes of the last meeting

Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

10 TO RECEIVE THE UNAPPROVED MINUTES OF THE FINANCE AND AUDIT COMMITTEE MEETING HELD ON MONDAY 7 JUNE 2010 – *appendix 2*

11 TO APPROVE THE RECOMMENDATIONS OF THE FINANCE AND AUDIT COMMITTEE MEETING HELD ON MONDAY 7 JUNE 2010

FINANCE

12 CONSIDERATION BE GIVEN TO THE PURCHASE OF ADDITIONAL STORAGE CABINETS FOR THE IMPERIAL ROOMS FOYER – see *Clerk's Report 07/06/10 and appendix 3*

(Account: Imperial Rooms-general maintenance 6-1015 (111)

Budget remaining as at 09/06/2010 £4,512.97

Powers used: Local Government (Miscellaneous Provision) Act 1976 , s19, Local Government Act 1972, s144 and Local Government Act 1972, s133)

13 TO RATIFY THE PURCHASE OF A REPLACEMENT POND PUMP FOR WATERING PLANTERS THROUGHOUT THE SUMMER AT A COST OF £87.49 including vat.

(Account: Environment-other; 6-3004 (155)

Budget remaining as at 09/06/2010: £4,800.00

Powers used: Highways Act 1980, s96)

14 TO RATIFY THE PRINTING OF ADDITIONAL BAND CONCERT LEAFLETS AT A COST OF £118.48

(Account: Events in the Park: 6-4002 (172)

Budget remaining as at 09/06/2010: £2,281.52

Powers used: Local Government Act 1972,s145)

15 CARPET BEDDING SCHEME – HALL LEYS PARK, MATLOCK

The Guides have raised £300 for the provision of this year's carpet bed in Hall Leys Park to mark their centenary. They have asked, via the Matlock in Bloom working party, whether the Town Council could match this amount in order that the scheme can go ahead this year.

(Account: Environment-other: 6-3004 (155)

Budget remaining as at 11/06/2010: £4,792.31

Powers used: Highways Act 1980, s96)

16 DELEGATION OF DUTIES TO THE CLERK

This Council is in receipt of funding which is required to be spent on specific projects. The Clerk requests that delegated powers to purchase and spend within these funding limits is given.

17 DELEGATED POWERS FOR FINANCE AND AUDIT COMMITTEE (*appendix 4*) *Cllr Ian Milne*

ENVIRONMENT

18 **GROUNDWORK END OF YEAR REPORT – appendix 5**

19 **PLANTERS, TUBS AND SEATS**

To consider action to take on the following:

- feedback on the condition of planters and seat in store (Cllrs Barker and M Burfoot)
- the location of the Post Office Planters (now in store).
- the location of the planters outside the Britannia Building Society, (now in store).
- the tubs outside S Fearn’s and the Police Station.
- the 42, 21” hanging baskets (now in store).
- the issues with the planter outside the Co-op, Firs Parade

20 **LAND MANAGEMENT**

To consider action to take on the following:

- Advice received from our insurance company regarding the **Community Orchard** – see *Clerks report*
- Work required on **Wild Thyme Community Garden** – *Groundwork Derby and Derbyshire have used the Denefields Volunteers to work on the site previously*
- The involvement of the *Friends of Wild Thyme group* in the project.

GENERAL ITEMS

- 21 **Motion:** 'The Council should devise an effective procedure, as a matter of urgency, for sustainable and visually acceptable landscape maintenance of Town Council owned sites'.
Cllr Mrs S Burfoot

22 **DERBYSHIRE DALES SPORTS AWARDS 2010 – appendix 6**

DDDC have requested nominations – deadline 2 August 2010

CLERK’S REPORT – document to be supplied at meeting

23 **FORTHCOMING MEETINGS**

| <u>WHAT</u> | <u>WHERE</u> | <u>WHEN</u> | <u>NOTES:</u> |
|---|-----------------------------------|------------------------------|--|
| Derbyshire Constabulary Annual Parish Councils’ Evening | Police HQ, Butterley Hall, Ripley | Tuesday 12 October 2010, 7pm | Inform the Clerk should you wish to attend. Agenda items welcome. |

24 **TRAINING SESSIONS:**

| <u>WHAT</u> | <u>WHERE</u> | <u>WHEN</u> | <u>NOTES:</u> |
|-------------------------------------|---|-----------------|--|
| NALC Leadership Academy | Warwick University, Coventry | 13-16 July 2010 | DALC Circular 32 refers. Full details on NALC website. Training Course for Councillors |
| Community Engagement and Governance | Two levels, 4 years part-time in total – cost £3,290 plus 2 residential schools each year at additional cost. | | DALC Circular 32 refers. Foundation Degree Course for Clerks |

25 **DERBYSHIRE ASSOCIATION OF LOCAL COUNCILS - CIRCULARS**

| | |
|-------------|--------------------------------|
| Circular 30 | Nominations for DALC President |
| Circular 31 | Employment Tips |

26

LETTERS RECEIVED

| ITEM | DATE | CORRESPONDENT | SUBJECT |
|-------------|-------------|-----------------------------------|---|
| 01 | 01/06/10 | Derbyshire Dales District Council | Arts Matters Newsletter – Summer 2010 |
| 02 | 07/06/10 | National Grid | 2010 AGM Proxy Card |
| 03 | 08/06/10 | Derbyshire County Council | Temporary road closure – Smith Road, Matlock from 14 th June – 18 th June |
| 04 | 12/06/10 | Darley Dale Town Council | Agenda |

CONFIDENTIAL SESSION

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CONFIDENTIAL MOTION

In view of the confidential nature of the business to be transacted members of the press and public be asked to leave the meeting.

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TO RECEIVE A REPORT BY THE STAFF REVIEW WORKING PARTY AND TO CONSIDER ITS RECOMMENDATIONS – *document to be supplied at meeting*

Susan Smith (Mrs)

Susan Smith
Town Clerk
15 June 2010