



Imperial Rooms
Imperial Road
Matlock DE4 3NL

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You are hereby summonsed to attend a meeting
of **Matlock Town Council** to be held on
Monday 21 May 2007 at 7.00 pm in the Imperial Rooms

PUBLIC PARTICIPATION – limited to 15 minutes

At the start of the meeting a period is available for members of the public to ask questions or submit comments.

POLICE MATTERS

An Officer in attendance may offer information or respond to questions on Police matters.

AGENDA

VISITING SPEAKER

Mr K Parker, Matlock Civic Association
Environmentally Friendly Highway Design

1. APOLOGIES

Members are requested to submit a reason for absence with their apologies.

2. MAYOR'S ANNOUNCEMENTS

3. DECLARATIONS OF INTEREST

Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

4. PLANNING MATTERS

- i) Applications Received
- ii) Recent Decisions of District Council
- iii) Letters Received
- iv) To note decisions made by members and the clerk in the absence of recent meetings

5. MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of Matlock Town Council held on Monday 16 April 2007.

The Chair to sign the minutes of the last meeting

Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

6. MINUTES OF THE ANNUAL TOWN MEETING

To approve the minutes of the Annual Town Meeting held on 14 May 2007

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To approve the minutes of the Annual Meeting held on 14 May 2007

8. COMPLAINT – LAND TO SIDE OF FOOTPATH 13

Between Steep Turnpike and Denefields

The Complaints Committee met with the Complainant on 27 April and reached a unanimous decision. As a result, the Committee would like to make recommendations to Council.

9. ANNUAL REVIEWS

Arrangements need to be made for the following reviews to take place:

- a) Standing Orders
- b) Financial Regulations
- c) Business and Action Plan
- d) The Budget
- e) Insurance and Risk Assessments (*see below*)
- f) Policies and Procedures
- g) Existing projects, developing a 4 year action plan

10. DENEFIELDS LEASE

The lease between ourselves and Derbyshire Dales District Council is to be signed and will be effective between 1 March 2007 and 28 February 2013. A payment of £25.00 is to be made.

11. REVIEW OF RISK ASSESSMENTS AND ACTION PLAN 2007

At least once a year the Council should take steps to identify and update key risks facing the Council; evaluate the potential consequences to the Council if an event identified as a risk takes place; and decide upon appropriate measures to avoid, reduce or control the risk or its consequences.

12. REVIEW OF INSURANCE PROVISION FOR 2007

The policy is to take effect from 1 June 2007

13. DAMAGE TO BUS SHELTERS

Bus shelters at Causeway Lane and Overdale/Hurst Rise were damaged over the weekend of 28/29 April 2007. Consideration be given as to whether to replace the panels with polycarbonate or safety glass.

14. LAND ON JACKSON ROAD, MATLOCK

A letter has been received from local residents asking the Council to confirm that the indicated area of land is not in their ownership.

15. CLERK'S REPORT AND LETTERS RECEIVED

a) Summer seminar sessions – Local Councils Advisory Service

The Local Council Advisory Service, to which we subscribe, has announced their summer seminar sessions. Should any members wish to attend, please advise the office.

b) Derwent Valley Rural Transport Partnership – Press Release

Major re-signalling works will take place on the Erewash Valley Line between Nottingham and Sheffield.

c) Consultations – Councillors are authorised by Council to respond to consultation documents, working in conjunction with the Clerk. (minute 821/05)

CONSULTATION	DEADLINE
Peak District National Park Local Development Framework – Core Strategy	15 June 2007

d) Letters received

ITEM	DATE	CORRESPONDENT	SUBJECT
01	14/04/07	Darley Dale Town Council	Agenda and minutes
02	17/04/07	BTCV	BTCV Biodiversity Action Team Review
03	18/04/07	BG Group	Annual Review 2006
04	19/04/07	MOMS Campaign Group	Regards to funds
05	20/04/07	Peak Rail PLC	Negotiations with Network Rail
06	24/04/07	National Village Halls Forum	NVHF News and Membership Renewal 2007-8
07	25/04/07	DDDC	Naming of new spur road to serve Sainsbury's store, Matlock
08	27/04/07	Derbyshire Dales CVS	Membership of Derbyshire Dales CVS
09	30/04/07	Derbyshire Association of Local Councils	Review of Maternity Services in North Derbyshire
10	30/04/07	Derbyshire Association of Local Councils	Minutes
11	04/05/07	DDDC	Newsletter "Food Matters"
12	08/05/07	East Midlands Public Examination	Participation at the Examination in Public
13	10/05/07	Darley Dale Town Council	Agenda and minutes
14	10/05/07	Darley Dale Town Council	The 27 th Annual Town Meeting
15	14/05/07	Derbyshire Rural Community Council	Rural Matters

16. CONFIDENTIAL MOTION

In view of the confidential nature of the business to be transacted members of the press and public be asked to leave the meeting.

17. CONFIDENTIAL SESSION

Staff Matters

Susan Smith (Mrs)

Susan Smith
Town Clerk
15 May 2007