



Imperial Rooms
Imperial Road
Matlock DE4 3NL

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You are hereby summonsed to attend a meeting
of **Matlock Town Council** to be held on
Monday 5 March 2007 at 7.00 pm in the Imperial Rooms

PUBLIC PARTICIPATION – limited to 15 minutes

At the start of the meeting a period is available for members of the public to ask questions or submit comments.

POLICE MATTERS

An Officer in attendance may offer information or respond to questions on Police matters.

AGENDA

1 APOLOGIES

Members are requested to submit a reason for absence with their apologies.

2 MAYOR'S ANNOUNCEMENTS

3 DECLARATIONS OF INTEREST

Members are requested to declare any personal or prejudicial interest they may have in any item of the evening's business, and to explain the nature of that interest.

4 PLANNING MATTERS

- i) Applications Received
- ii) Recent Decisions of District Council
- iii) Letters Received

5 MINUTES OF THE LAST MEETING

To approve the minutes of the meeting of Matlock Town Council held on Monday 15 February 2007.

The Chair to sign the minutes of the last meeting

Work in Progress

The Clerk will respond to requests from Councillors for information on work in progress

6 TO APPROVE MONTHLY STATEMENT FOR FEBRUARY 2007, PROFIT AND LOSS ACCOUNT (BUDGET REVIEW) AND INVOICES DUE FOR PAYMENT

7 PURCHASE OF 5 DOG FOULING BINS AT A COST OF £110.00 (PLASTIC) OR £135.00 (METAL), BOTH WILL ATTRACT VAT.

One each at the following locations:

Denefields Court – replacement for bin destroyed by fire

Denefields – near the junction with both footpaths

Hurst Farm – by the bench near the 'helicopter park

Hurst Farm – Orchard near Castle View School

Hurst Farm – open space between Lynholmes and Hurst Rise

8 REVIEW OF COUNCIL CHARGES:

a) Imperial Rooms hire charges 2007-08

b) Allotment rental charges 2008-09

9 2007-2008 BUDGET PROPOSALS

Could the Council please explain why there is approx £170,000 carry over that has not reduced the precept

Cllr B Tipping

10 TO CONSIDER THE FORMATION OF A FINANCE AND AUDIT COMMITTEE – having delegated powers for the effective management and financial control of the Councils' financial affairs in accordance with the current Accounts and Audit regulations

11 SHOP LOCAL CAMPAIGN

Consideration of a report by the Projects and Regeneration Officer regarding a local project – Matlock at Work

12 PUBLIC RIGHTS OF WAY SURVEY AND IMPROVEMENT WORKS, MATLOCK

Consideration of a report by Sarah Massey, Groundwork Derby and Derbyshire regarding improvements to the public Rights of Way network.

13 MOTION - Cllr M Burfoot

'That the Council writes urgently to Network Rail to request an explanation for their apparent U-turn and the decision to refuse consent for Peak Rail operated trains to use the redundant and derelict south platform at Matlock'

CLERK'S REPORT AND LETTERS RECEIVED**a) Parish Council Conferences**

Notes from the conferences held on 23 January and 30 January respectively have been received along with Planning Advice Note No.1 which has been prepared specifically for Parish and Town Councils along with a schedule of 'key' policies. Planning training sessions will be held later in the year.

b) Imperial Rooms Heating – update

Problems are still occurring with the heating system. The contractors are working to resolve these before a meeting takes place between themselves and the Council. No payment has yet been made.

c) Future meetings

WHAT	WHERE	WHEN	NOTES:
Area Community Forums	Agricultural Business Centre, Bakewell	Monday 5 March 2007, 7pm	Theme: Access to the Countryside and Public Rights of Way
	Bonsall Village Hall	Monday 12 March 2007, 7pm	
	Doveridge Village Hall	Monday 19 March 2007	
Derbyshire Dales & High Peak Housing Market Assessment – Stakeholder Conference: Stage II	Agricultural Business Centre, Bakewell	29 March 2007, 10.30am	Deadline for notification of attendance: 20 March 2007.

d) Consultations – Councillors are authorised by Council to respond to consultation documents, working in conjunction with the Clerk. (minute 821/05)

CONSULTATION	DEADLINE	NOTES:
Revised Model Code of Conduct for Local Authority Members	9 March 2007	

e) Letters received

ITEM	DATE	CORRESPONDENT	SUBJECT
01	10.02.07	Audit Commission	Matlock Town Parish Council - Appointment of external Auditor
02	14.02.07	Draft East Midlands Regional Plan Public Examination	Draft East Midlands Regional Plan Matlock Town Council
03	19.02.07	R A Beaver Ltd	Boiler replacement at ground floor
04	22.02.07	Business Link	Change to the provision of business support services across the East Midlands Region
05	22.02.07	Derbyshire Dales CVS	Governance Hub – Trustee Recruitment Event 28.03.07 11.00am – 2.30pm

06	22.02.07	Independent Community Housing Ltd	Introducing themselves
07	22.02.07	Peak District National Park Authority	Statement of Community Involvement
08	23.02.07	DDDC	District and Parish Council Elections 3 May and Band Concert Programme 2007
09	23.02.07	Local Works	Campaign for the Sustainable Communities Bill
10	23.02.07	Encore Re-use	Flyer
11	26.02.07	DCC	Reply re Snitterton Road Stopping-up proposals
12	26.02.07	Planning Inspectorate	Draft East Midlands Regional Plan, Public Examination
13	26.02.07	DDDC	Naming and Numbering of properties – Knowleston Place – approved
14	26.02.07	DDDC	Saturday Morning Community Waste Collection Service posters

15 CONFIDENTIAL MOTION

In view of the confidential nature of the business to be transacted members of the press and public be asked to leave the meeting.

16 CONFIDENTIAL SESSION

- a) Staff Matters
- b) Consideration of quotations received for painting and flooring replacement of the Imperial Rooms lavatories
- c) Consideration of quotations received for printing and distribution costs of newsletter

Susan Smith (Mrs)

Susan Smith
Town Clerk
01 March 2007

a) **REPORT ON STAFFING ISSUES – Staff Review Working Group**

b) **QUOTATIONS RECEIVED FOR PAINTING OF IMPERIAL ROOMS LAVATORIES:**

T Wallace:	£865.00
D Barnsley:	£510.00
CRT:	£269.00

QUOTATIONS RECEIVED FOR NEW FLOORING TO THE IMPERIAL ROOMS LAVATORIES:

Derbyshire Flooring Contractors Ltd	£1,207.00
Derwent Carpets and Curtains Ltd	£1,199.00
A Tailby & Co Ltd	£ 911.65

c) **TO APPROVE PRINTING AND DISTRIBUTION COSTS FOR PRODUCTION OF NEWSLETTER**

Peak Press Ltd, 4,000 full colour copies on 115gsm recycled paper, trimmed and delivered to Matlock – cost £569.00 (+Vat)
Two other local printers have been approached, but declined to quote.

Letterbox Direct – delivery to households in Matlock – cost £60.00 (+Vat)